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| DOR # | | | | DAILY OBSERVATION REPORT – LEVEL II and LEVEL III | | | | | | | | | | | | | | | | | | |  | |
| Date: | | | | | | Shift Hours: | | | | | | | | | | Total Hours Worked: | | | | | | | | |
| Trainee: | | | | | | FTO: | | | | | | | | | | NON FTO: | | | | | | | | |
| INSTRUCTIONS (See Website: [www.vcjtc.vermont.gov/forms#FTO](http://www.vcjtc.vermont.gov/forms#FTO)) | | | | | | | | | | | | | | | | | | | | | | | | |
| **ASSIGNMENT OR REASON FOR NO EVALUATION:** | | | | | | | | | | | **RATING SCALE** | | | | | | | | **ATTACHMENTS**  Yes  No | | | | | |
|  | | | | | | | | | | | Not Acceptable Performance | | | Minimum  Acceptable | | Exceeds Minimum Acceptable | | |
| **CHART** |  | | | | | | | | | | **1** | **2** | **3** | **4** | | **5** | **6** | **7** | **NO** | | **NAR** | **NRT** | **REM** | **TIME** |
|  |  | | **CRITICAL PERFORMANCE TASKS** | | | | | | | |  | | | | | | | | | | | | | |
|  | 1 | | DRIVING SKILL: STRESS CONDITIONS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 2 | | ORIENTATION SKILL: STRESS CONDITIONS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 3 | | FIELD PERFORMANCE: STRESS CONDITIONS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 4 | | OFFICER SAFETY: GENERAL | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 5 | | OFFICER SAFETY: SUSPICIOUS PERSONS & PRISONERS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 6 | | CONTROL OF CONFLICT: VOICE COMMAND | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 7 | | CONTROL OF CONFLICT: PHYSICAL SKILL | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 8 | | USE OF FORCE | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  |  | | **FREQUENT PERFORMANCE TASKS** | | | | | | | |  | | | | | | | | | | | | | |
|  | 9 | | DRIVING SKILL: NON–STRESS CONDITIONS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 10 | | ORIENTATION SKILL: NON-STRESS CONDITIONS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 11 | | FIELD PERFORMANCE: NON-STRESS CONDITIONS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 12 | | PROBLEM SOLVING & DECISION MAKING | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 13 | | SELF-INITIATED FIELD ACTIVITY | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 14 | | PATROL PROCEDURES | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 15 | | INVESTIGATIVE PROCEDURES | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 16 | | INTERVIEW & INTERROGATION SKILLS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 17 | | TECHNOLOGY: Computer, Radar, LIDAR, Camera, Breath Testing | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 18 | | ROUTINE FORMS: ACCURACY AND COMPLETENESS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 19 | | REPORT WRITING: ORGANIZATION/DETAILS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 20 | | REPORT WRITING: GRAMMAR/NEATNESS/SPELLING | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 21 | | REPORT WRITING: APPROPRIATE TIME USED | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 22 | | RADIO: USE OF CODES & PROCEDURES | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 23 | | RADIO: HEARS & COMPREHENDS TRANSMISSIONS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 24 | | RADIO: ARTICULATION OF TRANSMISSIONS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  |  | | **KNOWLEDGE** | | | | | | | |  | | | | | | | | | | | | | |
|  |  | | ***DEPARTMENT POLICY & PROCEDURE*** | | | | | | | |  | | | | | | | | | | | | | |
|  | 25 | | REFLECTED IN FIELD PERFORMANCE | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 26 | | REFLECTED BY VERBAL/WRITTEN/SIMULATED TESTING | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  |  | | ***CRIMINAL STATUTES*** | | | | | | | |  | | | | | | | | | | | | | |
|  | 27 | | REFLECTED IN FIELD PERFORMANCE | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 28 | | REFLECTED BY VERBAL/WRITTEN/SIMULATED TESTING | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  |  | | ***RESOURCES & ALTERNATIVES*** | | | | | | | |  | | | | | | | | | | | | | |
|  | 29 | | REFLECTED IN FIELD PERFORMANCE | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 30 | | REFLECTED BY VERBAL/WRITTEN/SIMULATED TESTING | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  |  | | *TRAFFIC STATUTES* | | | | | | | |  | | | | | | | | | | | | | |
|  | 31 | | REFLECTED IN FIELD PERFORMANCE | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 32 | | REFLECTED BY VERBAL/WRITTEN/SIMULATED TESTING | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
| ***SCOPE OF PRACTICE*** | | | | | | | | | | | | | | | | | | | | | | | | |
|  | 33 | | REFLECTED IN FIELD PERFORMANCE | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 34 | | REFLECTED BY VERBAL/WRITTEN/SIMULATED TESTING | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  |  | | ATTITUDE & RELATIONSHIPS | | | | | | | |  | | | | | | | | | | | | | |
|  | 35 | | ACCEPTANCE OF FEEDBACK: FTO & FTEP | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 36 | | ATTITUDE TOWARD JOB | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 37 | | RELATIONSHIPS: CITIZENS IN GENERAL | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 38 | | RELATIONSHIPS: SUPERVISORS & CO-WORKERS | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  | 39 | | RELATIONSHIPS: ETHNIC/CULTURAL/SOCIAL GROUPS OTHER THAN OWN | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
|  |  | | APPEARANCE | | | | | | | |  | | | | | | | | | | | | | |
|  | 40 | | GENERAL APPEARANCE | | | | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  |
| **USE THE STANDARD EVALUATION GUIDELINES** | | | | | | | | | | | | | | | | | | | | | | | | |
| DAILY OBSERVATION REPORT | | | | | | | | | | | | | | | | | | | | | | | | |
| THE MOST ACCEPTABLE AREA OF PERFORMANCE TODAY WAS IN CATEGORY NUMBER A specific incident which demonstrates today’s performance in this area is: **(*Mandatory Area)*** | | | | | | | | | | | | | | | | | | | |  | | | | |
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| THE LEAST ACCEPTABLE AREA OF PERFORMANCE TODAY WAS IN CATEGORY NUMBER A specific incident which demonstrates today’s performance in this area is: **(***Mandatory on shifts when a failing grade is earned. Leave blank on shifts when all ratings are passing.***)** | | | | | | | | | | | | | | | | | | | |  | | | | |
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| **DOCUMENTATION OF PERFORMANCE AND COMMENTS**  Narrative documentation is required for ratings of 1, 2, 6, 7, REM, and NRT. **(Additional Narrative Attached:**  **Yes**  **No)** | | | | | | | | | | | | | | | | | | | | | | | | |
| **CATEGORY**  **#** | | NARRATIVE/COMMENTS | | | | | | | | | | | | | | | | | | | | | | |
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| TRAINEE COMMENTS | | | | | | | | | | | | | | | | | | | | | | | | |
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| **SHIFT DATA** | | | | | | | | | | | | | | | Radio History Attached:  Yes  No | | | | | | | | | |
| Calls for Service: | | | | | MV Stops: | | | Arrests: | | Viols: | | | | |
| Trainee Signature: | | | | | | | Date: | | FTO Signature or **🞎** NON FTO Signature: | | | | | | | | | | | | | Date: | | |
| SET THE STAGE • USE QUOTES • USE LISTS • INCLUDE REMEDIAL • FRONT = BACK• USE SEGs • REMEMBER YOUR AUDIENCE • DO NOT PREDICT | | | | | | | | | | | | | | | | | | | | | | | | |