

Vermont Criminal Justice Training Council

Quarterly Meeting Minutes

December 7, 2010

10:00 AM

Vermont Police Academy – Pittsford, VT

Present: Sheriff Stephen Benard, VT Sheriffs' Association (Chair); Director Glen Button, Proxy for Commissioner Robert Ide, DMV; Capt. Edward Miller, Proxy for Commissioner Tom Tremblay, DPS; Mr. Joseph Damiata, VLCT (Public Member); Major Dennis Reinhardt, F&W by phone, Proxy for Commissioner Wayne LaRoche; Jake Elovirta, VT Police Association; Pietro Lynn, Esq. (Public member)

Absent: S.A. Keith Flynn, Dept of State's Attorneys; Chief Steve McQueen, VT Association of Chiefs of Police; Commissioner Andrew Pallito, DOC; AAG Cindy Maguire, Proxy for Attorney General William Sorrell

Also present: Executive Director James Baker; Lynn James, Administrative Services Coordinator, CJTC; John Gonyea, Senior Training Coordinator

1. Call to Order at 10:10
2. Approval of Prior Minutes. Button made motion to approve minutes with change to part # 3 to read "legal counsel"; second by Lynn. Approved
3. Committee Reports
 - Canine-no action needed
 - TAC- John Gonyea spoke, explaining how they are progressing in the possible changes to the Full Time Academy. They are including feedback from instructors and students. They

will use Survey Monkey to get fully detailed feed back. They are hoping to have the new plan laid out for the 93rd Basic. They will also survey the students 12 months out of the class to see how useful was the information. Did they use it often or not at all? There will also be a survey of administration to see their point of view.

- Use of Force- Dir. Baker spoke to the fact that there is serious lead contamination worries concerning the firing range trailers. Filters need to be changed in the trailers. BGS feels that staff changing filters will need to be tested for lead. They are looking into finding a contractor to clean filters and meet VOSHA and OSHA compliance. The Director will need to contact the trailer manufacturer for more information.

The Director told Council that he is looking for a firearms instructor to work part time in updating the firearms manual and also cleaning up various firearms issues. One issue is that NRA states that a Patrol Rifle Instructor must have a minimum 50 yard firing range. (Underhill?)

- Waiver-Sheriff Benard brought up the fact that too many agencies are asking for extensions for Phase II or III for LEPT certification. He will bring this issue up at the next Chiefs and Sheriffs meeting.

Director Baker will give an administrative waive for Ryan Palmer to finish his waiver prescription. Due to an error he was not given a correct ending date that would allow him to finish his Motor Vehicle Law and Criminal Law requirements. The date will be extended into January to allow him to take waiver law classes.

The council then went through each waiver request.

MOGERLEY, Neil-Extension of Rule 7. Motion by Button, second by Elovirta. Approved.

RHEAUME, Steven- Extension of Rule 7. Motion by Button, 2nd by Lynn. Approved

HANNAN, Robert- Extension of Rule 7 to 12/31/10 due to medical reasons. Motion by Button, 2nd by Elovirta. Approved

QUESNEL, Sara –Extension of Rule 7 to 12/31/10 due to family leave. Motion by Button. 2nd by Elovirta. Approved

REED, Jenna-Rule 8 to allow to work Full time on part time cert. Motion by Button on condition she reverts to part time if not in 91st Basic. 2nd by Damiata. Approved.

MORRILL, Devin- Rule 8. Motion by Button for standard prescription plus Crash Investigation (16 hrs), Domestic Violence, BPD's FTO training and NIMS ICS training. 2nd by Lynn. Approved.

REAGAN, David- Rule 8. Motion by Button for Standard Prescription plus Crash Investigation (16 hrs), Domestic Violence, NIMS ICS training. 2nd by Lynn. Approved.

ROYSTAN, Andrew- Rule 8 waiver. Waiver was withdrawn by Bradford PD. They do not intend to hire.

CHIARITO-MAZZARELLA, Shannon- Rule 8, Motion by Button for Standard Prescription plus Crash Investigation (16 hrs), Domestic Violence, proof of NIMS ICS training. 2nd by Damiato. Approved

EDWARDS, Kimberly-Rule 13-firearms requirement needed- Motion by Lynn, 2nd by Button to table until she is back to work. Approved.

DUNN, Judy-Rule 13 – firearms qualification. She is now back to duty and firearms is completed. Motion by Lynn, 2nd by Elovirta to approve with stipulation that this applies for 2009 Rule 13, must also do firearms for 2010. Approved.

ALLEN, Blake Rule 13 firearms for 2009. Has already done 2010 qualification. Motion by Button to approve with stipulation that this applies for 2009 Rule 13, must also do firearms for 2010. 2nd by Damiata. Approved

MOORE, Joshua Rule 13 . Short .5 hrs for 2009. Motion by button to allow to make up .5 in 2010 for 2009. 2nd by Lynn. Approved.

BILLINGS, Jeffrey Rule 13 for 3 hours for 2008. Motion by Button, 2nd by Damiata to approve waiver. Approved.

BEERS, Darren- Rule 13 4.5 hours in 2010 to be used for 2009. Motion by Lynn, 2nd by Damiata to approve. Approved.

FRANK, William. Rule 13 first aid for 2009. Has been made up in 2010. Motion by Button, 2nd by Lynn. Approved.

STEWART, Ryan Rule 13, 14 hours from 2010 to be used for 2009. Motion by Lynn, 2nd by Damiata to approve with stipulation that all hours for 2010 must be completed in 2010. Approved.

DAVIDSON, Joel- Rule 13. First aid and firearms for 2009. Has completed 2 sets in 2010. Motion by Button, 2nd by Elovirta to approve. Approved.

BURBO, Kimberly-Rule 14 recertification. Motion by Lynn, 2nd by Button to approve recertification. Approved.

Typo Issue. Rule 19 should cite Rule 14 in section d, not 15. Motion by Lynn, 2nd by Button to put in record as a typo and to notify Sec. of State. Approved.

- Youth Services-no report

4. Executive Director's Report-TCs for 91st Basic will be Sgt Julie Scribner from VSP and Officer Jason Allen of Rutland County Sheriff's Dept.

TC Cindy Taylor Patch has been very involved with students and counseling. She has also worked very hard at updating materials.

The posting for the Assistant Director job has been advertised. Assistant Director June Kelly has taken a job with the Sec. of State's Office. Dir. Baker would like to change the design of Assistant Dir. to have 2 positions working together, one covering Academics and one covering administrative work and compliance.

The Director plans to tell agencies that they need to report Rule 13 in affidavit form. Form will declare hours and statement that included firearms, first aid and Domestic Violence 2010.

He also hopes to find someone to update Crown Pointe with software updates so that CP might also be used to register people for classes. Our HR person, Gail Rushford, is working with VPA for reclassification of positions. Hopes are that with reclassification some pay will increase so that open jobs will have more applicants.

VPA will now have budget support out of Sec. of Admin. Office. They will run monthly reports so that we are more up to date on finances.

VPA has met with central DII to see if they can offer VPA support for server and computer problems.

Comm. Reardon has promised financial support. Currently VPA has surplus of \$225,000 but also have a \$110,000 deficit in inter dept. transfer funds.

The final MOU with Champlain College is ready. VPA hopes to reduce the number of Part Time Academies at VPA and let Champlain College pick up the rest.

The Exec. Director would like to have a strategic planning session with the Council to help the new Exec. Director start out with some plans already laid out.

5. Update Entrance Test- The committee has had one meeting. They have enlisted Prof. Fleming of Norwich U. to assist. 1 standard should measure ability of student to compete academically.

Will also need other data to avoid any bias.

6. New Business

- Committee Assignments
- Election of officers

Motion by Lynn, 2nd by Elovirta that Bernard retain position as Chair and Button retain position as Vice Chair. Approved

- 2011 Meeting Schedule

7. Old Business

8. Executive Session (Personnel Issues/Contract) –Lynn made motion at 11:50 for regular meeting to end and Executive session begin. Executive session ended 12:10.

VERMONT CRIMINAL JUSTICE TRAINING COUNCIL

MEETING AGENDA

12/7/2010

VERMONT POLICE ACADEMY

PITTSFORD, VT.

10:00 AM

1. Call to Order
2. Approval of Prior Minutes
3. Committee Reports
 - Canine
 - TAC
 - Use of Force
 - Waiver
 - Youth Services
4. Executive Director's Report
5. Update Entrance Test
6. New Business
 - Committee Assignments
 - 2011 Meeting Schedule
7. Old Business
8. Executive Session (Personnel Issues/Contract)

State of Vermont
Criminal Justice Training Council
Vermont Police Academy
317 Academy Road
Pittsford, VT 05763
www.vcjtc.state.vt.us

Office of Executive Director

[phone] 802-483-6228
[fax] 802-483-2343

Vermont Criminal Justice Training Council

Quarterly Meeting Minutes

September 7, 2010
10:00 AM

Vermont Police Academy – Pittsford, VT

Present: Sheriff Stephen Benard, VT Sheriffs' Association (Chair); Director Glen Button, Proxy for Commissioner Robert Ide, DMV; Commissioner Tom Tremblay, DPS; Mr. Joseph Damiata, VLCT (Public Member); Major Dennis Reinhardt, F&W, Proxy for Commissioner Wayne LaRoche; Chief Steve McQueen, VT Association of Chiefs of Police; Jake Elovirta, VT Police Association; Commissioner Andrew Pallito, DOC (by phone); AAG Cindy Maguire, Proxy for Attorney General William Sorrell

Absent: S.A. Keith Flynn, Dept of State's Attorneys; Pietro Lynn, Esq. (Public member)

Also present: Executive Director James Baker; June Kelly, Assistant Director, CJTC; Lynn James, Administrative Services Coordinator, CJTC; Cindy Taylor-Patch, Training Coordinator

Guest-Ed Cafferty, Champlain College; John Sonnick
Major William Sheets, Capt. Ed Miller

1. **Call to Order-** Steve Benard, Chair called the meeting to order at 10:10 AM
2. **Approval of minutes** of Special Council Minutes of June 18, 2010. Motion by Tremblay to approve minutes. 2nd by McQueen. Approved.
3. **Champlain College regarding Part Time Academy.** Break from agenda to hear about the progress being made in offering the Part Time Academy at Champlain College. Ed Cafferty announced that the firearms piece is close to an agreement that will honor the wishes of the Council. The college has heard from legal counsel concerning working out the legal language for the agreement.

The College would like to start the class for the spring semester and would start preparations in October. They also might use distance learning in the future to interact with the classroom.

The background check would be done by the College using the same procedure as a police agency. Any agency sending a student would do its own background check.

There is a great interest in the class, both by students and organizations. The College is researching grants for the funds to buy guns and ammo and vests. Safety issues concerning the range will be addressed in the MOU. Motion made by Tremblay, second



by McQueen that the final draft of the MOU will be forwarded to Council for comment. If acceptable the Chair can sign off. Motion approved

4. VSP and Written Exam

Major William Sheets of VSP thanked Cindy Taylor Patch and other staff for assisting with tests. VSP does have a concern that the test needs to be reworked since they are finding that only 72% of those testing pass the test. They are finding that people with college degrees can not pass the test. Is the test contemporary? He gave an example of an honors student not being able to pass the test. They are also seeing that people using English as a second language have trouble passing the test. New demographics need to be taken into account, as well as gender.

There was some discussion questioning how there could be a question that a man could answer but a woman could not. Agencies are also seeing a fair number of students with poor reading comprehension. Should the test be changed to allow more to pass or should changes just be made to make more contemporary since test has not been updated for 9 years? Major Sheets offered the help of Capt. Ed Miller to be on the entrance test committee.

5. Committee Reports

- Canine Report- report in packet No action needed
- Training Advisory Committee-Report in packet. No action needed. Dir. Baker did state that he wanted more conversation concerning the fact that if students leave early in day there is wasted time when more could be taught.
- He would like to see an emphasis on leadership development. TA, FTO, First Line Supervisor then LPO, which is quite intense. The Academy would market Leadership 101 for agencies such as Fire Academy and Corrections.
- UOF-Report in packet. No action was needed. Monadnock was spelled incorrectly in report.
- Youth Services- no report

6. Waivers- Waivers were approved as recommended by waiver Committee with a few exceptions. The waivers for Michael Youlen and for Anthony LeClair were withdrawn by agencies. Motion by McQueen, second by Button.

The waiver request for James Baker was decided to be just a rehire. No waiver needed. Cindy Maguire made motion that the Chair, Steve Benard, contact the Town Manager of Manchester to say only needs requalification of firearms and First aid.

LOWE, Michael decertification-Motion was made by McQueen and 2nd by Tremblay to initiate decertification process to due conviction of a felony. Approved

FAIRBANKS, Jori-decertification. Motion by McGuire and 2nd by Button to notify her that she is decertified since failing to comply with remediation of in-service training requirements. Approved

Council reviewed the current waiver form and made suggestions to add initials and last 4 digits of SSN.

7. DV report states DV training is 70% accomplished

8. Budget Report-Presented by Dir. Baker. Commissioner Reardon has been supportive as Dir. Baker has been learning budget and making changes. He plans to help get a baseline budget that will work for the Academy.
9. Dir. Baker reported on the hire of Emily Leinoff to assist Lynn James since Lynn James has reduced her work week. Leinoff will work 16 hours per week.

10. Updates

- There will be quarterly scheduled staff meetings to stimulate staff.
- There is a plan to establish best practices with VT Leagues of Cities and Towns. Hope to develop a model policy for police agencies. This could lead to CALEA accreditation.
- The driving program continues to struggle despite paying for course. The investment in the fleet cars is draining. The driver simulator is being used. A heater will be installed.
- When there is a Leadership lecture series it was suggested to name it after Bill Graham.
- The Training Coordinator manual is in the process.
- Reclassification process of jobs here at Academy has begun in order to recruit and keep staff. Comm. Reardon will attempt to support the budget changes needed for this.

11. New Business

- Would the Council approve requiring an affidavit for Rule 13 from each agency? It would seem that would be needed from a legal point of view.
- It was suggested that the Director conduct a survey of Chiefs and Sheriffs to see what they think about the remote access. Is it helpful or too problematic? Discussion included questions regarding what should be considered training. Could an intern create a data base that each agency could use as a template? Could we do random auditing once a year? This will be added to agenda in December.
- Scott Carpenter was introduced. He will start work September 13, 2010 as Homeland Security Training Coordinator.

12. Executive Session-started 12:05/out of executive session around 12:55


13. Meeting Adjourned around 1:00

Respectfully Submitted,

Lynn James

Administrative Services Coordinator

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lynn James".

Lynn James

Administrative Services Coordinator

DRAFT

11/29/10

CANINE TRAINING REPORT

SCHOOLS: Troopers Richard Slusser and Chris Hunt completed the 544 hours patrol school that ended on November 05. Sgt. Lucy Newton Winhall Police Department and Officer James Pontbriand from Barre City completed their provisional training in patrol.

Cpl. Thomas Radford from Burlington Police department completed the 40 hour instructor development class on November 24th.

There will be a six week detection school starting on January 10, 2011.

CANINE COMMITTEE: Lt. Robert Kalinowski has retired from the Vermont State Police and also decided to resign from the canine committee. His support and knowledge will be missed.

Trooper Scott Dunlap and Lt. Kim Klein from Fish and Game are new members to the committee. Lt. Don Isabelle has also been asked and I am waiting for him to reply.

December is approaching quickly and the canine committee plays an important role in certifying the detection teams during this month.

3rd QUARTER CANINE STATS

July 1

Burlington Cpl. Wade Labrecque and K-9 Andre

K-9 Andre alerted on a backpack during a motor vehicle search and \$9,970 in suspected drug money was seized from a pair of jeans inside the backpack.

July 5

VSP Sr. Trooper Michelle LeBlanc and K-9 Casko

K-9 Casko alerted on a vehicle and 23 grams of marijuana was confiscated during a search warrant application.

July 5

Lebanon PD Ofc. Jeremy Perkins and K-9 Max

Hard surface tracking find with multiple turns on city sidewalks of a suspect wanted for threatening a victim with a knife. K-9 Max tracked a few blocks to the suspect's residence for the find.

July 6

Lebanon PD Ofc. Jeremy Perkins and K-9 Max

K-9 Max tracked from the scene of a burglary into nearby woods, down a steep hill and then made the find of the suspect who was hiding under some brush.

July 10

VSP Sr. Trooper Michelle LeBlanc and K-9 Casko

Short tracking find on a one hour old track of a suicidal subject with a handgun. K-9 Casko located the subject sitting down next to a building with the gun still in his hand. K-9 Casko performed a sit watch and during hard orders the subject dropped the gun.

July 13

VSP Trooper Derek Rolandini and K-9 Kovu

A search warrant was obtained after K-9 Kovu alerted on a postal package and over a 1 1/4 ounce of cocaine was confiscated.

July 17

Lebanon PD Ofc. Jeremy Perkins and K-9 Max

Tracking find of a larceny suspect from a vehicle through crowded streets down to a river bank where the suspect was deep in water and threatening the life of officer and dog. The suspect threw a metal rake and hit K-9 Max and then threw a rock at Perkins. K-9 Max was not sent for fear of being drowned and Perkins tazed suspect and ended the conflict.

July 21

S. Burlington PD Ofc. Mark Redmond and K-9 Kaiser

During a search warrant K-9 Kaiser alerted on a storage trunk and backpack and over 10 ounces of marijuana and almost 2 ounces of hashish was confiscated along with \$12,000 in suspected drug money.

July 22

VSP Trooper Duplissis and K-9 Argus

Tracking find of a suspect wanted for assault with a deadly weapon and DUI. The suspect was found behind a vacant building in the fetal position with a knife on him.

July 25

Lebanon PD Ofc. Jeremy Perkins and K-9 Max

Tracking find of a suspect attempting to break into his ex-girlfriend's residence before fleeing. K-9 Max tracked through woods, onto hard surfaces, and then back into the woods before the suspect gave up when he heard K-9 Max approaching.

July 30

VSP Sr. Trooper Michelle LeBlanc and K-9 Casko

Vehicle alert led to \$2900, over 2 grams of cocaine and pills being confiscated. A search warrant obtained for a residence and an indoor grow operation found.

July 31

VSP Sr. Trooper Dan Trottier and K-9 Dasha

Tracking find of suspect wanted in armed robbery with a knife of fentinol patches. K-9 Dasha tracked from the PLS to a residence where suspect had been. Residents advised where the suspect was brought via vehicle and he was arrested.

August 2

VSP Trooper Derek Rolandini and K-9 Kovu

Over 2 lbs. of marijuana located after a k-9 alert led to a search warrant on a vehicle.

August 6

VSP Trooper Justin Busby and K-9 Vinny

K-9 alert on a vehicle where 6.7 grams of crack cocaine was located after consent given.

August 17

VSP Sr. Trooper Michelle LeBlanc and K-9 Casko

Alerted on a lock box that had 4 grams of cocaine inside.

August 28

VSP Sr. Trooper Michelle LeBlanc and K-9 Casko

Vehicle alert led to search warrant where felony amount of cocaine located (2.5 grams) and almost 1¼ ounce of marijuana.

August 28

VSP Sr. Trooper Michelle LeBlanc and K-9 Casko

Short tracking find of DUI suspect who fled after crashing his vehicle.

August 30

Vt. Fish and Game Ofc. Stephen Majeski and K-9 Misty

Short tracking find of suspect who fled out a window during a search warrant application. The suspect was located hiding under a bush halfway down a steep hill.

August 30

Lebanon Ofc. Jon Tracy and K-9 Cody

Mostly hard surface tracking find of burglary suspect found with stolen items.

August 30

Burlington Cpl. Trent Martin and K-9 Capone

An alert on a vehicle resulted in over an ounce of cocaine and \$840 being confiscated.

August 31

VSP Sr. Trooper Michelle LeBlanc and K-9 Casko

Area search find of a missing intoxicated female. She was found in shallow water lying on rocks in a river, over a steep ledge.

August 31

Burlington Cpl. Wade Labrecque and K-9 Andre

Tracking\evidence find of a pursuit suspect on a motorcycle. The suspect rode into the woods and jumped off his motorcycle and ran. K-9 Andre found the motorcycle and soon after the suspect.

September 3

Barre Sgt. William Dodge and K-9 Tinzer

Tracked a DUI/LSA suspect from the crash scene to a store. The suspect was not on scene but later admitted he walked to the store with a BAC of .150.

September 4

Rutland Ofc. Earl Post and K-9 Bricks

Tracking find of an armed robber from a convenience store through city streets, into woods, onto railroad tracks to a vehicle.

September 5

Winhall Sgt. Lucy Newton and K-9's Steel and Calix

Alerts on a truck by both of Newton's k-9s resulted in a search warrant that resulted in 122 marijuana plants, almost 1½ ounce of processed marijuana, 58 suboxine pills and \$645 in suspected drug money along with drug paraphernalia being confiscated.

September 9

Burlington Cpl. Trent Martin and K-9 Capone

An alert by K-9 Capone on a safe resulted in \$14,000 in suspected drug money found.

September 15

Burlington Cpl. Trent Martin and K-9 Capone

Short tracking find of a DUI suspect who fled from his vehicle. The suspect was located by police during the track and K-9 Capone alerted on the detained suspect.

September 27

VSP Trooper Jeff Trudeau and K-9 Gally

During a search warrant application on a vehicle K-9 Gally alerted on a pocketbook in the vehicle and 301 bindles of heroin was located.

September 29

VSP Sr. Trooper Michelle LeBlanc and K-9 Casco

During a search warrant deployment K-9 Casco alerted on some shoe boxes that were inside a full garage. Inside one of the shoe boxes was 27.1 grams of marijuana.

VT. POLICE K-9 PROGRAM 2010 HIGHLIGHT TOTALS (3rd Quarter)

The following totals only include those that were reported to TC Ryan. There are many lower level drug finds and tracking finds that are not included in the program highlights so the following statistics are the minimal totals recorded.

- * \$40,155 in suspected drug money
- * 301 bindles of heroin
- * 14 Criminal Tracking Finds
- * 2 lbs. and 11 1/2 oz. marijuana
- * 1 1/2 ounces cocaine
- * 6.7 grams crack cocaine
- * 1 Search and Rescue find
- * 58 suboxine pills

4th QUARTER

October 2

Burlington Cpl. Wade Labrecque and K-9 Andre

K-9 Andre alerted on a bedroom door and a search warrant was obtained and 2.3 lbs. of marijuana was confiscated.

October 4

Burlington Cpl. Wade Labrecque and K-9 Andre

An alert on a backpack during an airport interdiction resulted in 148 hydrocodone pills being confiscated on a consensual search.

October 9

VSP Trooper Chris Hunt and K-9 Reiko

Evidence find in tall grass of a gun involved in a disturbance.

October 9

Hardwick PD Ofc. Mike Glodgett and K-9 Atos

Seventy marijuana plants, a pound of marijuana and \$1000 confiscated during a search warrant of a residence.

October 12

VSP Sr. Trooper Michelle LeBlanc and K-9 Casko

Search and rescue find of a suicidal male, suspected of taking pills, who was found unconscious with a loaded 20 gauge shotgun next to him. K-9 Casko tracked approximately 2.5 miles up the side of Bristol Mountain on the 5 hour old track.

October 21

Rutland Ofc. Earl Post and K-9 Bricks

On consent search of a vehicle K-9 Bricks alerted in several areas and over a quarter ounce of crack cocaine was located.

October 25

VSP Sr. Trooper Michelle LeBlanc and K-9 Casko

K-9 Casko alerted on a single door of a 17 unit storage facility. A search warrant was obtained and 2.5 pounds of marijuana and 2 felony arrests were made as well as 3 more search warrants obtained.

October 28

VSP Trooper Justin Busby and K-9 Vinny

After an alert on a suspicious package a warrant was obtained and 1 kilogram (2.2 pounds) of compressed marijuana was found along with a fruit pie.

October 30

Lebanon Ofc. Jon Tracy and K-9 Cody

Search and rescue tracking find of a missing hunter. The track was over 10 hours old and about a mile long. The hunter was located 75 feet from his tree stand after a heart attack.

November 8

VSP Trooper Derek Rolandini and K-9 Kovu

Short tracking find of a suicidal teenager who was found hiding behind a woodpile at a neighbor's house.

November 12

VSP Trooper Derek Rolandini and K-9 Kovu

An alert on a suspicious package resulted in a warrant being obtained and one pound of marijuana being confiscated.

November 15

VSP Trooper Jeff Trudeau and K-9 Gally

K-9 Gally alerted on a glove box in a vehicle and \$4,320 in suspected drug money was located inside. A small amount of marijuana was also located.

Because the handlers are doing a better job of record keeping and providing them to Cp. Radford and me, this year we have been able to show just how often and valuable the canine teams are.

The total 4th quarter results will be available for the next council meeting.

Respectfully submitted

Robert Ryan

Canine Training Coordinator

Criminal Justice Training Council
Vermont Police Academy
317 Academy Road
Pittsford, VT 05763
www.vcjtc.state.vt.us

[phone] 802-483-6228
[fax] 802-483-2343

Office of the Executive Director

Training Advisory Committee Meeting 9 Nov 2010

Prepared by: John Gonyea, Sr. TC

Members Present: LT Andy Thibault, Sheriff Kevin McLaughlin, LT David Notte, Chief Doug Johnston, LT Mary McIntyre, Chief Chris Brickell, Mr. Wade Johnson, and Sr. TC J. Gonyea.

Members Absent: Sgt. Jamie Tarbell, LT Kathy Stubbing, and Sheriff Keith Clark (military deployment)

Observers/Presenters Present: TC Taylor-Patch

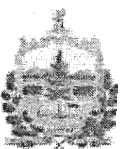
Meeting called to order: 1308

ISSUE 1 – Full-time basic review:

Gonyea started the discussion by commenting on a statement that Sheriff McLaughlin had made at the last meeting and how directly it had resonated with him on a personal level. Gonyea added that the Sheriff's statement had been about being through this process before and as a result feeling he was very challenged in seeing the difference between the trees and the forest. Gonyea concluded by stating that given his experience with the last review and passion for the program he felt it was best to step aside as the point person for this exercise to ensure he did not subconsciously try to guide the process.

Gonyea spoke to discussions he has had with Taylor-Patch citing her expertise, current role as one of the leads for full-time basic training (focusing on the academic/performance-based side) and stated he has full confidence the process is in very capable hands with her. Gonyea asked the members to move forward with Cindy as the lead for future discussions.

The discussions that followed were based upon review of items 1, 2, 4, 5, 6, and 7 below.



Use of Force Committee Meeting 9 Nov 2010

Prepared by: John Gonyea, Sr. TC

Members Present: LT Robin Hollwedel, LT Robert Stebbins (e-mail proxy to Hollwedel), CPT Drew Bloom, Chief Tom Hanley, LT Michael Henry, 1SGT Don Keeler, Sgt. Bart Chamberlain, and Sr. TC J. Gonyea.

Members Absent: Warden Russ Shopland, Officer Scott Fisher, Officer William Sullivan (medical leave), Chief Paul Doucette, S/Trp. Steven Coote, LT Michael Sisino, Chief Lianne Tuomey, and Cpl. Phil Call

Observers/Presenters Present: None

Meeting called to order: 1033

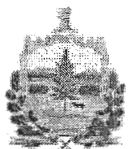
ISSUE 1 – Patrol Rifle Instructor:

Gonyea updated the members as a follow-up to the last meeting. Gonyea has spoken with the coordinator for the NRA regarding the possibility of bringing the NRA Patrol Rifle Instructor school to the Academy. Gonyea informed the members this won't be happening as it is a deal breaker that the new range will not allow for at least 50 yard shooting. As such, Gonyea will revisit attempting to coordinate the use of the EAFR and NRA for dates to do a patrol rifle instructor school.

Informational – no formal action taken.

ISSUE 2 – Range Improvement:

Gonyea updated the members on the status of the range improvement project. Gonyea shared that based upon recent e-mail exchanges and discussions with BGS they are holding steady with the current projected timeline of bids out on or about Nov 1, 2010; bid openings on or about Dec 1, 2010; range construction commences on or about Jan 1, 2011. Gonyea also informed the members that he has been told by BGS that it is very unlikely the range project will be completed prior to June and as a result alternative plans should be in place for firearms training in the 91st



Basic. Gonyea suggested that one possible solution would be to transport the class and house them at EAFR for the week. Other alternatives may become available as well. Gonyea also added that a down side to this approach was that the Academy would not be able to conduct the driving program during the same week which would cause other logistical challenges. Hollwedel asked if the schedule could be arranged so that other training such as patrol procedures could be conducted during the week if EAFR was used. Hollwedel suggested that even if EAFR is not used those logistics should be put in place ASAP to ensure an available training site.

Informational – no formal action taken.

ISSUE 3 – Firearms Manual Updates:

Gonyea updated the members on his discussions with Officer Sullivan regarding the updating of the manual used for firearms training in basic training (full and part-time) as well as the firearms instructor school. Gonyea informed the members that since the last meeting he has been able to acquire the draft from Sullivan. Gonyea shared with the members that his goal is to work with Hollwedel to finalize the draft with any additions or deletions and then present it in final format to the committee for review. Gonyea told the members his goal is to have this in place for the 91st Basic.

Informational – no formal action taken.

ISSUE 4 – 2011 Firearms Update Topics:

Gonyea updated

- Written test for competency (Gonyea sent to members after Aug meeting)
- Proficiency checklist (Gonyea sent to members after Aug meeting)
- Shooting skills assessment (see below with comments from meeting inserted in *italics*)
- Once finalized at the Council meeting Gonyea will construct the course announcement and provide notice to FA Instructors and agency heads of the need to successfully complete this training or risk being de-certified as a FA Instructor

Skill set #1 Test for smooth, fast and safe draw.

Target= steel gong at 5 yards

Shooter starts with hand on weapon

Shooter must draw and hit gong with 1 round in less then 1.5 seconds

No misses allowed!!

Skill set #2 Test for smooth, fast and safe draw and double tap

Target= steel gong at 5 yards

Shooter starts in "Interview Stance"

Shooter must draw and hit gong two times in less then 2.5 seconds

No misses allowed!!

Skill set #3 Test for one hand shooting, both hands

Target= steel gong at 5 yards

Shooter starts in "Interview Stance"

Shooter draws and fires 3 rounds, one hand, strong hand and then transitions to weak hand and fires 3 rounds one hand, weak hand

Shooter must hit gong with all six rounds in less than 10 seconds

Skill set #4 Test for good reloading skills

Target= B27 at 10 yards

Shooter starts in "Interview Stance"

Shooters starts with 3 magazines loaded with 2 rounds each

Shooter fires 2 rounds, reloads, fires 2 rounds, reloads, fires 2 rounds all in less than 15 seconds

All 6 rounds must hit in the "Incapacitation Zone"

Skill set #5 Test ability to shoot at maximum effective range of handgun

Target= steel gong at 50 yards

Shooter fires 6 rounds at gong

Shooter may stand, sit, kneel, or go prone. It is their choice

Must hit gong with at least 3 rounds

Asses Skill Set #6 Test ability to clear malfunctions using a mix of live and "dummy" ammo

Class participants to be provided with the topic they have to teach in the classroom prior to coming to the update.

Hollwedel motioned to accept process as outlined above for 2011 FA Updates. Bloom seconded. Discussion summarized above. Motion passed 7-0.

Additional side discussion occurred with Hollwedel recommending that in light of the upcoming range construction the following approach be taken. One session should be held in the north, perhaps at EAFR. One session should be held in the south, touch base with Chief Doucette about range locations. Approximately four sessions should be held at the Academy and scheduled during times after the range project is completed. Hollwedel also suggested that one session should be scheduled as a remedial but NOT advertised. Hollwedel also suggested that class sizes should be limited to maximize

ISSUE 5 – LT Kalinowski Retirement

Gonyea informed the members that the Academy had purchased a plaque for the Director to present at LT Kalinowski's retirement party on November 19th. Director Baker will ask LT Hollwedel and 1SGT Keeler to join him during the presentation. Other members are invited and encouraged to attend.

Informational – no formal action taken.

ISSUE 5 – Meeting Minutes

Keeler asked if the members could be e-mailed the meeting minutes to review after each meeting. Gonyea told the members he would forward them the minutes as requested.

Informational – no formal action taken.

No further business.

Meeting adjourned: 1132

Respectfully Submitted,

John A. Gonyea
Sr. Training Coordinator

Waiver Committee – Meeting Minutes
Vermont Police Academy - Pittsford
November 19, 2010

Members in attendance: Captain Don Patch, Chair, VSP – Rutland; Chief James Krakoweicki (Vice-Chair), Randolph PD, Sheriff Mike Chamberlain, Windsor SD; Chief William Humphries, Fair Haven PD, Warden Donald Isabelle, VT Fish & Wildlife,

Staff: June Kelly, Assistant Director;

Members unavailable: Chief Trevor Whipple, S. Burlington PD

Meeting called to order at: 1004 hrs.

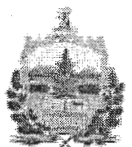
1. Rule 7 (Basic Training Standards for PT LEOs)

Mogerley, Neil, Middlebury Police Department. Sgt. Michael Christopher requests a waiver for Mogerley. Mogerley was to complete Phase II of the Part-Time Provisional Certification by 9/18/2010. The department is asking for a 30 day waiver to complete his Phase II course requirements. He has since completed all required Phase II requirements during an administrative waiver and he had previously completed Phase III requirements.

Rheaume, Steven, Middlebury Police Department. Sgt. Michael Christopher requests a waiver for Rheaume. Rheaume was to complete Phase II of the Part-Time Provisional Certification by 9/18/2010. The department is asking for a 30 day waiver to complete his Phase II course requirements. Rheaume has since completed the Phase II and III requirements during an administrative waiver. **Action: Motion made by Sheriff Chamberlain to recommend approval of Mogerly's and Rheaume's waiver requests;** Discussion – Both short on training and/or had older versions of ICS courses not acceptable for Phase 2 training. Each made up requisites with current curriculum. Motion 2ND BY Chief Krakoweicki; MOTION – PASSED.

Hannan, Robert, Bennington County Sheriff's Department. Lt. Andrew Hurley requests a waiver for Hannan. Hannan was to complete requirements of the Part-Time Provisional Certification by 9/18/2010, but was out of work due to medical reasons. The department is asking for a waiver extension until 12/31/2010 to complete his requirements. **Action: Motion made by Chief Krakoweicki to recommend waiver;** 2ND BY Isabelle; MOTION – PASSED.

Quesnel, Sara, Orange County Sheriff's Department. Sheriff William Bohnyak requests a waiver for Quesnel. Quesnel was to complete requirements of the Part-Time Provisional Certification by 9/18/2010, but was out of work due to family leave. The department is asking for a waiver extension until 12/31/2010 to complete her requirements. **Action: Motion made by Isabelle to recommend waiver;** 2ND BY Chamberlain; MOTION – PASSED.



2. Rule 8 (Basic Training Standards for FT LEOs - 6 Month Rule)

Reed, Jenna, Vermont Fish and Wildlife Department. Major Dennis Reinhardt requests a waiver for Reed so she can continue to work full time. Reed was not enrolled in a Full-Time Academy class due to hunting season and needing her in the field. Request that she attends the 91st Basic Class which begins February 2, 2011 and is able to continue working full-time. If she does not make the entry into this class she would revert back to part-time. **Action: Motion made by Humphries to recommend waiver with stipulation that she converts back to part-time status if she does not attend 91st Basic (2/2/2011);** Discussion: this is first request. Motion 2ND BY Chamberlain; MOTION – PASSED.

3. Rule 8 (Basic Training Standards for FT LEOs - Out of State LEOs)

Morrill, Devin, Burlington Police Department. Deputy Chief Walter Decker requests a waiver for Morrill based on his training in policing at Santa Fe College Police Academy in Florida (July 2010). **TABLED on 8/18/2010 and by the Council Meeting due to needing more records.**

***Action: Motion made by Krakoweicki to recommend Standard prescription with additional course requirements as follows:** Phase I Basic Training for Part-Time Officers Course, Criminal Law, Motor Vehicle Law, Juvenile Law Course, Domestic Violence Response Training Program, Basic Fingerprint Techniques Certification Course, VIN Verification Certification, DUI Enforcement Certification Course, and Doppler Radar Certification; additional courses are Crash Investigation (16 hrs), Domestic Violence, BPD's FTO training program, and NIMS Incident Command System (ICS) training.

The Criminal and Motor Vehicle Law Courses can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived.

Any additional requirements outlined by the Council can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations, and/or final projects, and/or final practical assessments can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived. The proposed deadline for completion of recommended prescription is by June 30, 2011. (conclusion of the 91st Basic Class)

Discussion – Curriculum transcripts have been received for comparison. Committee reviewed materials. Motion 2ND BY Isabelle; MOTION – PASSED.

Reagan, David, Hartford Police Department. Chief Glenn Cutting requests a waiver for Reagan based 15 years of experience and training in policing in South Carolina. **Action: Motion made by Chamberlain to recommend Standard prescription with additional course requirements as follows:** Phase I Basic Training for Part-Time Officers Course, Criminal Law, Motor Vehicle Law, Juvenile Law Course, Domestic Violence Response Training Program, Basic Fingerprint Techniques Certification Course, VIN Verification Certification, DUI Enforcement Certification Course, and Doppler Radar Certification; additional courses are Crash Investigation (16 hrs), Domestic Violence, and NIMS Incident Command System (ICS) training.



The Criminal and Motor Vehicle Law Courses can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived.

Any additional requirements outlined by the Council can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations, and/or final projects, and/or final practical assessments can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived. The proposed deadline for completion of recommended prescription is by June 30, 2011. (conclusion of the 91st Basic Class)

Discussion – Curriculum transcripts have been received for comparison. Committee reviewed materials. Motion 2ND BY Humphries; MOTION – PASSED.

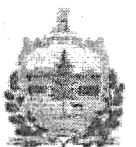
Roystan, Andrew, Bradford Police Department. Chief Gene Martin requests a waiver for Roystan based his training as a peace officer in Ohio. **Action: Motion: Motion made by Chamberlain to recommend Standard prescription with additional course requirements as follows:** Phase I Basic Training for Part-Time Officers Course, Criminal Law, Motor Vehicle Law, Juvenile Law Course, Domestic Violence Response Training Program, Basic Fingerprint Techniques Certification Course, VIN Verification Certification, DUI Enforcement Certification Course, and Doppler Radar Certification; additional courses are Crash Investigation (16 hrs), Domestic Violence, 60 hours of Phase 2 FTO program training, and NIMS Incident Command System (ICS) training.

The Criminal and Motor Vehicle Law Courses can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived.

Any additional requirements outlined by the Council can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations, and/or final projects, and/or final practical assessments can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived. The proposed deadline for completion of recommended prescription is by June 30, 2011. (conclusion of the 91st Basic Class)

Discussion – Curriculum transcripts have been received for comparison. Committee reviewed materials. Motion 2ND BY Humphries; MOTION – PASSED.

Chiarito-Mazzarella, Shannon M, Burlington Police Department. Kathleen Stubbings requests a waiver for Chiarito-Mazzarella based her four (4) years experience and training as a police officer in Oklahoma and Florida. **Action: Motion made by Chamberlain to recommend Standard prescription with additional course requirements as follows:** Phase I Basic Training for Part-Time Officers Course, Criminal Law, Motor Vehicle Law, Juvenile Law



Course, Domestic Violence Response Training Program, Basic Fingerprint Techniques Certification Course, VIN Verification Certification, DUI Enforcement Certification Course, and Doppler Radar Certification; additional courses are Crash Investigation (16 hrs), Domestic Violence, and provide proof of NIMS Incident Command System (ICS) training.

The Criminal and Motor Vehicle Law Courses can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived.

Any additional requirements outlined by the Council can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations, and/or final projects, and/or final practical assessments can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived. The proposed deadline for completion of recommended prescription is by June 30, 2011. (conclusion of the 91st Basic Class)

Discussion – Curriculum transcripts have been received for comparison. Committee reviewed materials. Motion 2ND BY Isabelle; MOTION – PASSED.

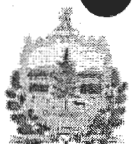
4. Rule 13 (Annual Mandatory In-Service Training for LEOs)

Kimberly Edwards, Burlington Police Department. Lt. Kathy Stubbing requests in-service training waiver for Edwards due to pregnancy and waiting on firearms training requirement. She proposes to make up training sometime after May 1, 2010. See waiver request letter for details. ****March of 2010 committee met and the following: Action: Motion made by Chamberlain to table request pending return to work, 2nd by Krakoweicki. MOTION – PASSED. NOTE: Still pending. Action: Motion: Request tabled until Edwards returns to duty. BPD to advise.*

Lt. Judy Dunn, St. Albans Police Department. Lt. Ron Hoague requests in-service training waiver for Dunn firearms training requirement for 2009 due to pregnancy. See waiver request letter for details requesting waiving requirement. ****March of 2010 committee met and the following: Action: Motion made by Humphries to recommend tabling matter until further information, 2nd by Chamberlain. MOTION – PASSED. YES; NOTE: Back to duty and firearms were completed. Action: Motion made by chamberlain to recommend waiver with stipulation that Lt. Dunn must also do 2010 firearms qualification training. Motion 2ND BY Humphries; MOTION – PASSED.*

Allen, Blake, Williston Police Department. Chief Roy Nelson requests a waiver for Allen for missing rule 13 firearms requirement for 2009. Request was made to have Allen make up his missing firearms training by 12/30/2010. He has already completed his 2010 Rule 13 firearms qualification. **Action: Motion made by Krakoweicki to recommend waiver with stipulation that this will apply to 2009 Rule 13 training requirement, but must also do 2010 firearms training qualification, too.** Motion 2ND BY Chamberlain; MOTION – PASSED.

Moore, Joshua, Williston Police Department. Chief Roy Nelson requests a waiver for Moore for being short 0.5 hours for his rule 13 requirement for 2009. Request was made to have Moore



make up his missing time by 12/30/2010. He has already completed his 2010 Rule 13 firearms qualification. **Action: Motion made by Humphries to recommend waiver; 2ND BY Isabelle; MOTION – PASSED.**

Billings, Jeffrey, Ludlow Police Department. Chief Jeffrey Billings requests a waiver for himself to apply 3 hours from 2010 to make up missing training in 2008. See letter. **Action: Motion made by Chamberlain to recommend waiver; 2ND BY Krakoweicki; MOTION – PASSED.**

Beers, Darren, South Burlington Police Department. Sgt. Jeffrey Martel requests a waiver for Beers to apply 4.5 hours from 2010 training to his missing Rule 13 requirements for 2009. He completed these hours on 10/25/2010. **Action: Motion: Motion made by Isabelle to recommend waiver; 2ND BY Humphries; MOTION – PASSED.**

Frank, William D., Chester Police Department. Chief Richard Cloud requests a waiver for Frank for his missing Rule 13 first aid requirement for 2009. He made up this training on 10/26/2010. **Action: Motion made by Isabelle to recommend waiver request; 2ND BY Humphries; MOTION – PASSED.**

Stewart, Ryan, Vermont State Police. Lt. Robert Kalinowski requests a waiver for Stewart to apply 14 hours from 2010 training to make up for a shortage of Rule 13 training hours in 2009. He has met his first aid and firearms requirements for 2009. **Action: Motion made by Chamberlain to recommend waiver request; Discussion – He must complete all hours for 2010. Motion 2ND BY Chamberlain; MOTION – PASSED.**

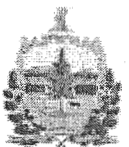
Davidson, Joel, Vermont State Police. Lt. Robert Kalinowski requests a waiver for Davidson to apply first aid and firearms training to his Rule 13 2009 requirements. He has completed 2 firearms and first aid trainings in 2010. **Action: Motion made by Isabelle to recommend waiver request; 2ND BY Krakoweicki; MOTION – PASSED.**

5. Rule 14 (Re-certification of LEOs)

Burbo, Kimberly N, Winooski Police Department. Chief Steve McQueen requests a waiver for Burbo to apply Rule 14 recertification waiver. Records show that she left law enforcement 1/3/2004 and began working for the Marshall's Service. She continued with her training as part of her federal contractor employment. **Action: Motion made by Krakoweicki to recommend denying waiver request. Discussion – Committee discussed length of break in service, Is there more than 8 hours of in-service each year, i.e. additional in-service trainings that could be provided, and exactly what duties were being done with contract services for the US Marshal Service at the Federal Building in Burlington. Suggest more information and have Council review request for follow-up. Chief McQueen and Kim Burbo to be advised of additional follow-up. Motion 2ND BY Isabelle; MOTION to DENY – PASSED.**

6. Rule 19 (Other waivers) - No requests this quarter.

7. Other Business:

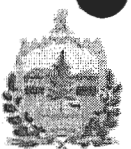


- Schedule 2011 dates for Waiver Committee meetings.
- 2011 Waiver Committee Proposed dates are as follows:
 - Wednesday, 23 February 2011 at 10 am
 - Wednesday, 18 May 2011 at 10 am
 - Wednesday, 17 August 2011 at 10 am
 - Wednesday, 16 November 2011 at 10 am

8. Adjournment - Meeting adjourned at: 1125 hrs.

Respectfully, submitted,

June F. Kelly
Assistant Director



James, Lynn

From: Kelly, June
Sent: Wednesday, September 01, 2010 11:03 PM
To: Baker, James
Cc: Gonyea, John; Kelly, June; James, Lynn
Subject: correction to existing CJTC Rules

FYI...for upcoming Council Meeting...

Rule 19 should cite Rule 14 in section d., not 15.... Does the Council have to note correction for the record? What does the Secretary of State's copy show? We'll have to update the web and any print copies.

Rule 19 WAIVERS

- a. A requirement of these rules or portion thereof may be waived by the Council upon a reasonable showing that an alternative method will not substantially defeat the purpose of these rules, the Council Act and the Council Program.
- b. The waiver of an individual training process shall be administered by the "Waiver Committee" appointed by the Executive Director subject to Council approval.
- c. The chair shall report the committee findings to the Council in writing for action on the individual's application for waiver of training. The vote of the Council shall be required to grant a waiver of training. The Executive Director may approve waiver requests on a temporary basis, pending review by, and approval of, the Council at their next regular or special meeting.
- d. Waivers of training may be partial or complete and shall only be granted on the basis of equivalent training that the individual applicant has successfully completed. The law enforcement officer requesting such a waiver shall comply with Rule 15 herein and shall submit school transcripts, training certificates, and other documentation indicating completed equivalent training to accompany the application for a waiver of the law enforcement officer's minimum training. The application shall be on a form approved by the Council.
- e. Each applicant for waiver of minimum basic law enforcement training shall also demonstrate that he or she has successfully completed and is currently proficient in:
 - a. Vermont Motor Vehicle Law,
 - b. Vermont Criminal Law;
 - c. Vermont Juvenile Law;
 - d. The use of firearms and current practices on application of force; and
 - e. Any other courses that the Council deems necessary.
- f. The Council may establish, as a condition of certification under this section, any supplementary or remedial training necessary to equate previous training, with current Council standards.
- g. If the Council determines that the applicant meets the requirements of these rules, the Executive Director shall issue such certificates as appropriate. If the Council determines that the applicant does not meet these rules, the Executive Director shall notify the applicant, setting forth the reasons for such denial. Notice of the Council's determination shall be issued no later than ten (10) business days following either the grant or denial of the waiver.

9/8/2010

Subject	Start	End	Duration	students	total
American Legion Cadet Pro	7/1/2010	Fri 7/2/10	2 days	22	44
VFST - VT Yankee Fire Briga	7/1/2010	7/1/2010	1 day	10	10
Entrance Testing	7/6/2010	7/6/2010	1 day	19	19
VSP Recruit Orientation	Sat 7/10/2010 9:0	Sat 7/10/2010	3 hours	33	33
VSFA Fire Cadet Academy	Sun 7/11/2010 12	Sun 7/18/2010	1 week	57	342
Commercial MV Hidden Co	Mon 7/12/2010 1	Thu 7/15/2010	3 days	16	48
Rosie's Girls Summer Progr	Tue 7/13/2010 8:	Tue 7/13/2010	1 day	24	24
Bennington Police - Youth	Wed 7/14/2010 1	Thu 7/15/2010	1 day	22	22
NCIC Class	Thu 7/15/2010 12	Fri 7/16/2010	1 day	42	42
VSP Pre-Basic	Mon 7/19/2010 1	Sat 7/24/2010	5 days	9	45
K-9 PATROL SCHOOL	Mon 7/19/2010 1	Sat 11/6/2010	5 days	2	25
Federal Court Officers	Wed 7/21/2010 8	Wed 7/21/201	1 day	8	8
Senior Luncheon	7/22/2010	7/22/2010	1 hour	57	57
VAC Ropes Course - Team	Fri 7/23/2010 12:	Fri 7/23/2010	4 hours	9	9
VSP Pre-Basic	Mon 7/26/2010 1	Sat 7/31/2010	5 days	8	40
K-9 PATROL SCHOOL	7/26/2010	7/31/2010	5 days	2	10
VSP Firearms Training	Mon 7/26/2010 1	Mon 7/26/201	3 hours	9	9
Burlington PD Firearms Tra	Thu 7/29/2010 9:	Thu 7/29/2010	7 hours	6	6
Boys & Girls Club of Rutlan	Fri 7/30/2010 12:	Sat 7/31/2010	1 day	7	7
K-9 In-service	7/1/2010	7/31/2010	31 days	22	22
		JULY TOTAL		384	822
VSP TESTING	Sat 7/31/2010 12	Sun 8/1/2010	1 day	91	91
90th TA Seminar	Mon 8/2/2010 12	Tue 8/3/2010	1 day	12	12
VSP Pre-Basic	Mon 8/2/2010 12	Sat 8/7/2010 1	5 days	8	40
K-9 PATROL SCHOOL	8/2/2010	8/6/2010	5 days	2	10
Entrance Testing	8/3/2010	8/3/2010	1 day	26	26
H-790 Community Safety &	Thu 8/5/2010 10:	Thu 8/5/2010	2 hours	9	9
Currier Memorial Cub Scou	Fri 8/6/2010 12:0	Sat 8/7/2010 1	1 day	6	6
Constable training	9/6/2010	9/6/2010	1 day	1	1
90TH BASIC - WEEK ONE	Tue 8/10/2010 12	Sat 8/14/2010	5 days	35	175
K-9 PATROL SCHOOL	8/2/2010	8/6/2010	5 days	2	10
Rutland Area LE Training	8/12/2010	8/12/2010	2 hours	9	9
1ST LINE LEADERSHIP CLAS	Mon 8/16/2010 1	Sat 8/21/2010	5 days	9	45
90TH BASIC - WEEK TWO	Mon 8/16/2010 1	Sat 8/21/2010	5 days	34	170
K-9 PATROL SCHOOL	8/16/2010	8/21/2010	5 days	2	10
TAC Meeting	Tue 8/17/2010 10	Tue 8/17/2010	3 hours	9	9
Policy Manual discussion	Wed 8/18/2010 1	Thu 8/19/2010	1 day	20	20
Spillman Training	Wed 8/18/2010 1	Fri 8/20/2010	2 days	5	10
Waiver Committee Meetin	Wed 8/18/2010 1	Wed 8/18/201	3 hours	6	6
VSP Firearms Training	Thu 8/19/2010 12	Sat 8/21/2010	2 days	11	22
UOF Committee	Thu 8/19/2010 10	Thu 8/19/2010	1.5 hours	9	9
VSP Firearms Training	Mon 8/23/2010 1	Sat 8/28/2010	5 days	11	55
1ST LINE LEADERSHIP CLAS	Mon 8/23/2010 1	Wed 8/25/201	2 days	9	18

Subject	Start	End	Duration	students	total
90TH BASIC - WEEK THREE	Mon 8/23/2010 1	Sat 8/28/2010	5 days	34	170
K-9 PATROL SCHOOL	8/23/2010	8/28/2010	5 DAYS	2	10
Forensic Interview & the C	Wed 8/25/2010 1	Sat 8/28/2010	3 days	15	45
Pittsford Seniors Luncheon	8/26/2010	8/26/2010	2 hours	36	36
ADA Meeting	8/27/2010	8/27/2010	2 hours	4	4
Gang Awareness	Mon 8/30/2010 1	Tue 8/31/2010	1 day	20	20
VSP Firearms Training	Mon 8/30/2010 1	Wed 9/1/2010	2 days	14	28
90TH BASIC - WEEK FOUR	Mon 8/30/2010 1	Sat 9/4/2010 1	5 days	33	165
K-9 PATROL SCHOOL	8/30/2010	9/4/2010	5 days	2	10
		AUG. Total		486	1251
EUDL / START Meeting	Wed 9/1/2010 1:	Wed 9/1/2010	2 hours	4	4
Brandon PD Firearms	Wed 9/1/2010 2:	Wed 9/1/2010	4 hours	9	9
Animal Cruelty Level 1	Fri 9/3/2010 12:0	Sat 9/4/2010 1	1 day	27	27
1st Responder Computer C	Tue 9/7/2010 12:	Thu 9/9/2010	2 days	11	22
90TH BASIC - WEEK FIVE	Tue 9/7/2010 12:	Sat 9/11/2010	4 days	33	132
K-9 PATROL SCHOOL	9/7/2010	9/11/2010	4 days	2	8
COUNCIL MEETING	Tue 9/7/2010 10:	Tue 9/7/2010	3 hours	10	10
Entrance Testing	Tue 9/7/2010 12:	Tue 9/7/2010	4 hours	22	22
VSP TESTING	Wed 9/8/2010 12	Thu 9/9/2010	1 day	47	47
Rutland Area LE Training	9/8/2010	9/8/2010	2 hours	15	15
OC Instructor Recert.	Thu 9/9/2010 12:	Fri 9/10/2010	1 day	9	9
OC Instructor Course	Thu 9/9/2010 12:	Fri 9/10/2010	1 day	6	6
VSP Firearms Training	Thu 9/9/2010 12:	Sat 9/11/2010	3 days	13	39
Instructor Development	Fri 9/10/2010 12:	Sat 9/11/2010	1 day	12	12
Pittsford Rec Women's Bas	Fri 9/10/2010 5:3	Fri 9/10/2010	2.5 hours	10	10
Rutland County Sheriffs De	Sat 9/11/2010 8:0	Sat 9/11/2010	8 hours	14	14
Part-Time Basic	Mon 9/13/2010 1	Sat 9/18/2010	5 days	10	50
FIREARMS INSTRUCTOR- W	Mon 9/13/2010 1	Sat 9/18/2010	5 days	8	40
90TH BASIC - WEEK SIX	Mon 9/13/2010 1	Sat 9/18/2010	5 days	33	165
K-9 PATROL SCHOOL	9/13/2010	9/18/2010	5 days	2	10
TAC Meeting	Tue 9/14/2010 10	Tue 9/14/2010	3 hours	6	6
Spillman Officer	Wed 9/15/2010 1	Fri 9/17/2010	2 days	4	8
Animal Cruelty Level 2	Mon 9/20/2010 1	Tue 9/21/2010	1 day	25	25
90TH BASIC - WEEK SEVEN	Mon 9/20/2010 1	Sat 9/25/2010	5 days	33	165
K-9 PATROL SCHOOL	9/20/2010	9/25/2010	5 days	3	15
SRO Training	Tue 9/21/2010 12	Fri 9/24/2010	3 days	7	21
VSP CRT Mock Crash	Tue 9/21/2010 12	Thu 9/23/2010	2 days	10	20
Website Development	Wed 9/22/2010 1	Sat 9/25/2010	3 days	11	33
Pittsford Seniors Luncheon	9/23/2010	9/23/2010	2 hours	45	45
CHIEF & SHERIFF's Associat	Thu 9/23/2010 9:	Thu 9/23/2010	5 hours	17	17
NEWSAR	Fri 9/24/2010 12:	Mon 9/27/201	3 days	60	180
E-911 "Building Your 9-1-1	Fri 9/24/2010 12:	Sat 9/25/2010	1 day	14	14
Animal Cruelty Level 3	Mon 9/27/2010 1	Tue 9/28/2010	1 day	20	20

Subject	Start	End	Duration	students	total
90TH BASIC - WEEK EIGHT	Mon 9/27/2010 1	Thu 9/30/2010	4 days	33	132
K-9 PATROL SCHOOL	9/27/2010	9/30/2010	4 days	3	12
DMT Training	Mon 9/27/2010 1	Mon 9/27/2010	4.5 hours	22	22
VSP Firearms Training	Tue 9/28/2010 12	Fri 10/1/2010	3 days	11	34
		SEPT. Total		621	1420
		JULY		384	822
		AUG		486	1251
		SEPT		621	1420
		TOTAL		1491	3493
Average Students Per Day		3493 student days /71=50.6			
Average Students Per Day	July-Sept2010	50.6			
	Apr-June 2010	57.8			
	Jan-Mar 2010	46.3			
	Oct-Dec. 2009	60.3			
	July-Sept 2009	56.8			
	Apr-Jun 2009	68.97			
	Jan-Mar 2009	48.15			
	Oct-Dec 2008	71.76			
	July-Sept. 2008	63.6			