

## Vermont Criminal Justice Training Council

### Quarterly Meeting Minutes

September 7, 2010

10:00 AM

*Vermont Police Academy – Pittsford, VT*

Present: Sheriff Stephen Benard, VT Sheriffs' Association (Chair); Director Glen Button, Proxy for Commissioner Robert Ide, DMV; Commissioner Tom Tremblay, DPS; Mr. Joseph Damyata, VLCT (Public Member); Major Dennis Reinhardt, F&W, Proxy for Commissioner Wayne LaRoche; Chief Steve McQueen, VT Association of Chiefs of Police; Jake Elovirta, VT Police Association; Commissioner Andrew Pallito, DOC (by phone); AAG Cindy Maguire, Proxy for Attorney General William Sorrell

Absent: S.A. Keith Flynn, Dept of State's Attorneys; Pietro Lynn, Esq. (Public member)

Also present: Executive Director James Baker; June Kelly, Assistant Director, CJTC; Lynn James, Administrative Services Coordinator, CJTC; Cindy Taylor-Patch, Training Coordinator

Guest-Ed Cafferty, Champlain College; John Sonnick  
Major William Sheets, Capt. Ed Miller

1. **Call to Order-** Steve Benard, Chair called the meeting to order at 10:10 AM
2. **Approval of minutes** of Special Council Minutes of June 18, 2010. Motion by Tremblay to approve minutes. 2<sup>nd</sup> by McQueen. Approved.
3. **Champlain College regarding Part Time Academy.** Break from agenda to hear about the progress being made in offering the Part Time Academy at Champlain College. Ed Cafferty announced that the firearms piece is close to an agreement that will honor the wishes of the Council. The college has heard from legal counsel concerning working out the legal language for the agreement.

The College would like to start the class for the spring semester and would start preparations in October. They also might use distance learning in the future to interact with the classroom.

The background check would be done by the College using the same procedure as a police agency. Any agency sending a student would do its own background check.

There is a great interest in the class, both by students and organizations. The College is researching grants for the funds to buy guns and ammo and vests. Safety issues concerning the range will be addressed in the MOU. Motion made by Tremblay, second

by McQueen that the final draft of the MOU will be forwarded to Council for comment. If acceptable the Chair can sign off. Motion approved

#### 4. VSP and Written Exam

Major William Sheets of VSP thanked Cindy Taylor Patch and other staff for assisting with tests. VSP does have a concern that the test needs to be reworked since they are finding that only 72% of those testing pass the test. They are finding that people with college degrees can not pass the test. Is the test contemporary? He gave an example of an honors student not being able to pass the test. They are also seeing that people using English as a second language have trouble passing the test. New demographics need to be taken into account, as well as gender.

There was some discussion questioning how there could be a question that a man could answer but a woman could not. Agencies are also seeing a fair number of students with poor reading comprehension. Should the test be changed to allow more to pass or should changes just be made to make more contemporary since test has not been updated for 9 years? Major Sheets offered the help of Capt. Ed Miller to be on the entrance test committee.

#### 5. Committee Reports

- Canine Report- report in packet No action needed
  - Training Advisory Committee-Report in packet. No action needed. Dir. Baker did state that he wanted more conversation concerning the fact that if students leave early in day there is wasted time when more could be taught.
  - He would like to see an emphasis on leadership development. TA, FTO, First Line Supervisor then LPO, which is quite intense. The Academy would market Leadership 101 for agencies such as Fire Academy and Corrections.
  - UOF-Report in packet. No action was needed. Monadnock was spelled incorrectly in report.
  - Youth Services- no report
6. Waivers- Waivers were approved as recommended by waiver Committee with a few exceptions. The waivers for Michael Youlen and for Anthony LeClair were withdrawn by agencies. Motion by McQueen, second by Button.

The waiver request for James Baker was decided to be just a rehire. No waiver needed. Cindy Maguire made motion that the Chair, Steve Benard, contact the Town Manager of Manchester to say only needs requalification of firearms and First aid.

**LOWE, Michael** decertification-Motion was made by McQueen and 2<sup>nd</sup> by Tremblay to initiate decertification process to due conviction of a felony. Approved

**FAIRBANKS, Jori**-decertification. Motion by McGuire and 2<sup>nd</sup> by Button to notify her that she is decertified since failing to comply with remediation of in-service training requirements. Approved

Council reviewed the current waiver form and made suggestions to add initials and last 4 digits of SSN.

7. DV report states DV training is 70% accomplished

8. Budget Report-Presented by Dir. Baker. Commissioner Reardon has been supportive as Dir. Baker has been learning budget and making changes. He plans to help get a baseline budget that will work for the Academy.
9. Dir. Baker reported on the hire of Emily Leinoff to assist Lynn James since Lynn James has reduced her work week. Leinoff will work 16 hours per week.

10. Updates

- There will be quarterly scheduled staff meetings to stimulate staff.
- There is a plan to establish best practices with VT Leagues of Cities and Towns. Hope to develop a model policy for police agencies. This could lead to CALEA accreditation.
- The driving program continues to struggle despite paying for course. The investment in the fleet cars is draining. The driver simulator is being used. A heater will be installed.
- When there is a Leadership lecture series it was suggested to name it after Bill Graham.
- The Training Coordinator manual is in the process.
- Reclassification process of jobs here at Academy has begun in order to recruit and keep staff. Comm. Reardon will attempt to support the budget changes needed for this.

11. New Business

- Would the Council approve requiring an affidavit for Rule 13 from each agency? It would seem that would be needed from a legal point of view.
- It was suggested that the Director conduct a survey of Chiefs and Sheriffs to see what they think about the remote access. Is it helpful or too problematic? Discussion included questions regarding what should be considered training. Could an intern create a data base that each agency could use as a template? Could we do random auditing once a year? This will be added to agenda in December.
- Scott Carpenter was introduced. He will start work September 13, 2010 as Homeland Security Training Coordinator.

12. Executive Session-started 12:05/out of executive session around 12:55

13. Meeting Adjourned around 1:00

Respectfully Submitted,

Lynn James  
Administrative Services Coordinator

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*Office of Executive Director*

VERMONT CRIMINAL JUSTICE TRAINING COUNCIL  
MEETING AGENDA  
9/7/2010  
VERMONT POLICE ACADEMY

1. Call to Order
2. Approval of prior meeting minutes
3. Committee reports
  - Canine
  - TAC
  - Use of Force
  - Waiver
  - Youth Services
4. Budget Report- Executive Director
5. Executive Director Report
6. Ed Cafferty Champlain College
7. Major Bill Sheets Entrance Test
8. Introduce Mr. Scott Carpenter –Homeland Security Training Council
9. Old Business
  - Rule 13 2009
  - Crown Point-Staff



10. New Business

*In accordance with Vermont's Open Meeting Law, a copy of this agenda has been forwarded to the office of the Secretary of Administration.*

**Special Council Meeting Minutes**  
**Vermont Police Academy - Pittsford**  
**June 18, 2010**

**Members in attendance:** Steve Benard, Chair **Staff:** James Baker, Executive Director;  
June Kelly, Assistant Director;

**Meeting called to order at: 1330 hrs.**

**The following items were reviewed with Director Baker and Chair Benard. Assistant Director Kelly read meeting minutes of Waiver Committee and explained recommendations as needed. All tabled matters where documentation received were reviewed by Chair Benard with recommendations and findings noted by each individual request.**

**Rule 8 (Basic Training Standards for FT LEOs - 6 Month Rule)**

**James E. Riehl**, Fair Haven Police Department. Chief William Humphries requests a waiver for Riehl. Riehl was hired 10-26-2009 and is slated to attend the full-time class in August 2010 (90<sup>th</sup> Basic). The waiver requests an extension allowing him to work full-time until August 2010, when the 90<sup>th</sup> Basic Class starts. **Action: Motion: Sheriff Chamberlain made a motion to recommend granting waiver and he must attend 90<sup>th</sup> Basic or revert back to part-time status.** Discussion – This is first request for an extension; 2<sup>nd</sup> by Warden Isabelle; MOTION – PASSED.

**Rule 8 (Basic Training Standards for FT LEOs - Out of State LEOs)**

**Michael T. Dion**, Springfield Police Department. Chief Douglas Johnston requests a waiver for Dion based on his approximately 4 years experience and training in policing in Tennessee. **Action: Tabled at last meeting so more information could be provided by agency.** **Motion** made by Don Isabelle to recommend denying waiver; Discussion: Minimal training hours and the need for approximately 400 hours plus for a training prescription to meet Vermont standards; 2<sup>nd</sup> by Mike Chamberlain, MOTION to deny waiver – PASSED.

**Mark D. McComas**, Hartford Police Department. Deputy Chief Roberts requests a waiver for McComas based on his approximately 11 years experience and training in policing in South Carolina and Ohio.

**Action: Suggest tabling to request filled out, records/information confirmed.**  
**Motion** made by Isabelle to recommend tabling matter for more information. 2<sup>nd</sup> by Mike



Chamberlain.

Motion-PASSED.

**Records have been received and based on information provided standard prescription is recommended as follows:** Standard Prescription: i.e. Phase I Basic Training for Part-Time Officers Course, Criminal Law, Motor Vehicle Law, Juvenile Law Course, Domestic Violence Response Training Program, Basic Fingerprint Techniques Certification Course, VIN Verification Certification, DUI Enforcement Certification Course, and Doppler Radar Certification plus mandatory Domestic Violence response training. The Criminal and Motor Vehicle Law Courses can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived. The proposed deadline for completion of recommended prescription is by Dec 31, 2010 (conclusion of the 90<sup>th</sup> Basic Class). **Chair Benard approved.**

**Daniel N. Bolduc**, Windham County Sheriff's Department. Captain Robert Lakin requests a waiver for Bolduc based on his approximately 22 years experience and training in policing in Connecticut, also question on service break.

**Action: Suggest tabling need resume and request records/information confirmed.**

**Motion** made by Humphries to recommend denying request.

Discussion: Over 5 year mark out of LE so he needs to return to FT Academy. 2<sup>nd</sup> by Mike Chamberlain. Motion-PASSED.

**Duane J. Tompkins**, Town of Wardsboro - Office of Constable. Select board Chair Peter Sebastian requests a waiver for Tompkins based on his approximately 20 years experience and training in policing in Connecticut.

**Action:**

**Motion** made by Humphries to recommend Standard Prescription: i.e. Phase I Basic Training for Part-Time Officers Course, Criminal Law, Motor Vehicle Law, Juvenile Law Course, Domestic Violence Response Training Program, Basic Fingerprint Techniques Certification Course, VIN Verification Certification, DUI Enforcement Certification Course, and Doppler Radar Certification plus mandatory Domestic Violence response training. The Criminal and Motor Vehicle Law Courses can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived. The proposed deadline for completion of recommended prescription is by Dec 31, 2010 (conclusion of the 90<sup>th</sup> Basic Class); 2<sup>nd</sup> by Isabelle. Motion-PASSED

**Floyd A. Morey, Jr**, Town of Hubbardton - Office of Constable. John Reed, Town of Hubbardton requests a waiver for Morey based on his approximately 25 years experience and training in policing in Connecticut.

**Action:** Request recently received, suggest tabling so CT records/information confirmed.

**Motion** made by Mike Chamberlain to recommend tabling. 2<sup>nd</sup> by Isabelle. Motion - PASSED.

**Documentation received and reviewed from Connecticut, standard prescription**

**recommended as follows:** Standard Prescription: i.e. Phase I Basic Training for Part-Time Officers Course, Criminal Law, Motor Vehicle Law, Juvenile Law Course, Domestic Violence Response Training Program, Basic Fingerprint Techniques Certification Course, VIN Verification Certification, DUI Enforcement Certification Course, and Doppler Radar Certification plus mandatory Domestic Violence response training. The Criminal and Motor

Vehicle Law Courses can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived. The proposed deadline for completion of recommended prescription is by Dec 31, 2010 (conclusion of the 90<sup>th</sup> Basic Class).

**Approved by Chair Benard.**

### **Rule 13 (Annual Mandatory In-Service Training for LEOs)**

**Eben E. Merrill**, Lamoille County Sheriff's Department. Sheriff Roger Marcoux requests waiver of 2009 hours as proposed in letter.

**Action: Motion** made by Humphries to recommend support of waiver. 2<sup>nd</sup> by Mike Chamberlain. MOTION – PASSED

**Jason Nokes**, Winooski Police Department. Chief Steve McQueen requests waiver of 2009 hours as proposed in letter.

**Action: Motion** made by Mike Chamberlain to recommend waiver. 2<sup>nd</sup> by Isabelle. MOTION – PASSED

**Philip Ciotti**, Department of Health Board of Medical Practice. Director William Wargo requests waiver of 2009 hours as proposed in letter.

**Action: Motion** made by Chamberlain to recommend waiver needs to complete 25 hours for 2009 by Jul 1, 2010 and 2010 hours by December 31, 2010.

Discussion: over the volume of requests, i.e. 4<sup>th</sup> waiver request in six (6) years & reasons for such number of requests warrants concerns or risk being decertified.

2<sup>nd</sup> by Humphries. MOTION – PASSED

**Anthony Leclair**, Williston Police Department. PD requests waiver of 2009 hours as proposed in letter.

**Action: Motion** made by Isabelle to recommend to table pending further information. 2<sup>nd</sup> by Humphries. MOTION – PASSED

**Timothy Charland**, Burlington Police Department. Lt. Kathy Stubbing requests in-service training waiver for Charland due to an injury for 2009 firearms training requirement. He proposes to make up training by April or May 2010 once medical clearance received. See waiver request letter for details. Discussion:

**Action: Motion** made last meeting to table ...

A follow-up letter received on 5/27/10 indicating compliance with firearms training makeup. Request to have council review.

**Approved by Chair Benard.**

**Robert W. Miller**, Barre City Police Department. Chief Timothy Bombardier requests in-service training waiver for Miller's firearms training requirement for 2009, due to injuries. See waiver request letter for details.

Discussion: Currently working on scheduling range time for May-June 2010 no further information at this time.

**Action: Motion** made by Chamberlain to table until further information. 2<sup>nd</sup> by Isabelle. Motion - PASSED

On June 3, 2010, Miller completed Firearms training for 2009. Please note he will need to do a separate training for 2010 requirements.

Approved by Chair Benard with updated information.

**Brent Newton**, Vergennes Police Department. 9/13/09 hired full-time from 6 months rule. Chief Merkel requests waiver for Newton from 3/14/10.

**Action: Motion** recommended to support. 2<sup>nd</sup> by Mike Chamberlain. Motion - PASSED

#### **Rule 14 (Re-certification of LEOs)**

**Ralph Johnson**, Town of West Windsor. Select board Chair Glen Seward requests a waiver for Johnson based on information provided.

Discussion: Recent law extension would allow him to continue working under the capacity that he is now.

**Action: Motion** made by Humphries to recommend tabling request. 2<sup>nd</sup> by Isabelle. Motion-PASSED

*Chair Benard asked why this matter was tabled. It was explained that the law has been extended until July 1, 2012 so Johnson can continue to act in his capacity as a constable for the Town of West Windsor. Chair Benard supported motion to table.*

**Mary Beth Boe**, Winooski Police Department. Chief Steve McQueen requests a waiver for Boe who was full-time certified in Vermont as a police officer and worked from 1998 to 2006, then was out for reasons outlined in request letter. She has attended and completed the 58 hour part-time training academy on March 19, 2010.

Discussion:

**Action: Motion** made by Chamberlain to recommend accepting/granting waiver. 2<sup>nd</sup> by Humphries. MOTION – PASSED.

**Stuart Ashley**, Chittenden County Sheriff's Department. Sheriff Kevin McLaughlin requests a waiver for Ashley, see information provided.

Discussion: reviewed letter detailing what Ashley was doing during 5 year period.

**Action: Motion** made by Chamberlain to recommend waiver request with plan that he attend part time academy in June 2010 and attend mandatory DV training to regain FT cert. 2<sup>nd</sup> by Humphries. Motion - PASSED

**Robert Geryk**, Rutland County Sheriff's Department. Sheriff Stephen Benard requests a waiver for Geryk, see information provided.

**Action: Motion** made by Humphries to recommend approving waiver for reinstating Geryk to full-time certification. 2<sup>nd</sup> by Chamberlain.

Motion - PASSED

#### **Other Business:**

##### **Rule 20 – Decertification process**

Discussion: This should be separate board, i.e. more training issues.

Recommendation: Separate panel/process

Envision the process:

- Professional conduct issues

- Odd number for voting reasons
- At least 3, recommend 5 members

Staff liaison assigned by council/academy

- Definitely AG's office rep

At level of licensing - look at other state processes

- Nurses?
- Doctors
- Hair dressers
- Judiciary conduct board
- Medical board
- Board of pharmacy

Due process

- Next Waiver Committee Meeting planned for Aug 18 at 10 a.m.
- Fee schedule was reviewed by Chair Benard and will remain the same

**Adjournment – Special Meeting adjourned at: 1500 hrs.**

Respectfully, submitted,



June F. Kelly  
Assistant Director

MEMORANDUM OF AGREEMENT BETWEEN  
CHAMPLAIN COLLEGE  
AND THE  
VERMONT CRIMINAL JUSTICE TRAINING COUNCIL

The Vermont Criminal Justice Training Council (VCJTC) agrees to allow Champlain College to recruit, teach and test students for the Part Time Police Training Course leading to provisional certification.

**Course Description**

Champlain College will establish a Criminal Justice Institute to manage the Part Time Police Training Course.

The College will appoint people to coordinate the administration of the course.

The College will provide instruction for phase one of the students progress toward part time certification.

The Course taught by Champlain College will be 60 hours in length and cover all knowledge and skills necessary for the students to pass the VCJTC approved final examination.

The VCJTC will award provisional certification to students who have passed the approved final examination and fire arms proficiency conducted by Champlain College.

Students must within six months begin phase two and three of training to be qualified for full certification.

Students will earn three credits from Champlain College and be charged tuition and fees.

**Recruitment, Selection and Retention of Students**

Champlain College will recruit, screen, test and approve students entering the Part Time Police Training Course.

Champlain College will establish an Oversight Committee that will review applications and have final authority on whom will be allowed into and stay in the course.

The College will fully comply with Rule 17 of the VCJTC in determining eligibility.

Champlain College will accept two groups of students, those seeking provisional certification and those not getting certified.

Students getting provisional certification may be referred from Vermont police agencies and will be accepted automatically into the course. Police agencies referring students for the course will

be required to send Certification of Compliance to the VCJTC.

Those students not referred by a police agency but seeking provisional certification will need to get a background investigation through Champlain College for a fee and pass Program eligibility criteria. The background investigation will include sending finger prints of the candidate to the FBI for a report.

Students not taking the course for provisional certification will not take the final examination and fire arms proficiency test at the Academy.

### **Curriculum**

Champlain College will develop and teach a curriculum that meets all the VCJTC requirements. See appendix A.

### **Instructors**

All instructors will be approved by the Police Academy Director or their designee in accordance's with VCJTC Rule 12. One month before the start of the course, Champlain College will provide to the VCJTC a list of the instructors.

### **Evaluation and Reports**

The VCJTC will appoint a contact person to act as the liaison person for the Academy.

Champlain College will report to the Police Academy the names of all students enrolled in the course and whether they have completed all requirements as set forth in this agreement.

Representatives of the VCJTC may audit any of the Part Time Police Certification Courses taught at Champlain College to evaluate VCJTC standards set forth in Rules 10 and 11, meet with instructors and Program Administration.

### **Examination for Certification**

Champlain College will be authorized by the VCJTC to conduct entry testing which shall include a written examination, medical examination and psychological test as approved by the VCJTC.

The final examination will be given by VCJTC approved staff at a mutually agreed location.

### **Use of the Academy Firing Range and Fire arms**

VCJTC will allow Champlain College to use the Vermont Police Academy firing range or other Academy approved sites to test student fire arms proficiency. The test will be given under the instruction of a VCJTC approved fire arm instructors.

Champlain College in partnership with the VCJTC will apply for grants to fund the purchase of hand guns to be used for the testing. The hand guns will be stored at the Police Academy and be Police Academy property.

Everyone doing fire arms proficiency test will have a background check.

**This memorandum of agreement is in effect from the date of signing by representatives of both parties and will be reviewed on an annual basis.**

**Either party may dissolve this agreement with a minimum of six months notice prior.**

\_\_\_\_\_  
Champlain College

Date \_\_\_\_\_

\_\_\_\_\_  
Vermont Criminal Justice Training  
Council

Date \_\_\_\_\_

APPENDIX A  
CURRICULUM

<b>Criminal Law</b>	<b>18 hours</b>
<b>Police Liability</b>	<b>6</b>
<b>Firearms</b>	<b>8</b>
<b>Role of the Police</b>	<b>4</b>
<b>Patrol Procedures</b>	<b>8</b>
<b>Note Taking &amp; Reports</b>	<b>2</b>
<b>Juvenile law</b>	<b>4</b>
<b>Motor Vehicle law</b>	<b>8</b>
<b>Ethics and discretion</b>	<b>4</b>
<b>Examinations</b>	<b>4</b>

DRAFT Addendum to MOA between Champlain College and VCJTC (9-3-10)

Indemnification and Insurance

It is the intention of the parties that since VCJTC has expertise in fire arms training, and instruction will be provided by VCJTC-approved fire arms instructors at facilities owned or approved by VCJTC, VCJTC agrees to assume sole responsibility for appropriate fire arms training and safety and all related firing range activities for students in the Course, even in the event that Champlain is the party that engages the fire arms instructor for the Course.

VCJTC agrees that it will indemnify, defend and hold harmless Champlain College, its employees, agents, officers, trustees, and representatives (the "College"), from any damages, claims, suits, liabilities, penalties, costs and expenses (including reasonable attorney's fees and expenses) to which the College may be subjected as a result of death or bodily injury, destruction of or damage to any property, any violation of local state or federal laws, regulations or orders, or any other claims arising from or related to any fire arms use or training in connection with this Agreement, or arising from or related to any act, omission or negligence of VCJTC or its agents or employees.

VCTJC will provide Champlain College with a certificate of liability insurance naming Champlain College as additional insured.

As a condition of enrolling in this course, students will be required to sign an assumption of risk, waiver and indemnification agreement in favor of Champlain College and VCJTC.

8/25/10

## CANINE TRAINING REPORT

**SCHOOLS**, Troopers Richard Slusser and Chris Hunt are taking the basic patrol school. The twelve week portion of this class started on August 16<sup>th</sup> and ends November 5<sup>th</sup>. Both teams are doing well right now.

The urban and wilderness tracking classes were successful in June. Three teams attended the urban class and four teams attended the wilderness class.

**PATROL RE-CERTS** , twenty nine patrol teams, and five tracking teams passed the certifications. One team didn't attend and one handler failed the pt test and is no longer in the program.

### 2<sup>ND</sup> QUARTER CANINE STATS

*Provided by Cpl. Radford Burlington Police Department*

#### April 1

**VSP Senior Trooper Michelle Leblanc and K-9 Casko**

K-9 Casko alerted on a vehicle where 4 ounces of marijuana was located. He also sniffed a suspect while she was outside her vehicle and 2 grams of marijuana was found in a cigarette pack inside her pocket.

#### April 5

**VSP Trooper Jeff Trudeau and K-9 Gally**

K-9 Gally alerted on a purse inside a vehicle on a consent search. A warrant was executed and 100 bags of heroin and 5.4 grams of crack cocaine was located in the purse.

#### April 7

**VSP Senior Trooper Michelle Leblanc and K-9 Casko**

In a similar incident as a week prior, K-9 Casko alerted on a vehicle and over 4 ounces of marijuana was located inside the vehicle.

#### April 8

**Burlington PD Cpl. Wade Labrecque and K-9 Andre**

K-9 Andre alerted on a candy box that ended up having 525 Oxy 80s in it with a street value of \$41,600.

April 9

**Burlington PD Cpl. Wade Labrecque and K-9 Andre**

Assisting on a search warrant K-9 Andre alerted on an airtight cylinder that contained 2 ounces of marijuana. He also alerted on \$2620 in suspected drug money.

April 9

**VSP Sr. Trooper Michelle Leblanc and K-9 Casko  
Shelburne PD Ofc. Chris Morrell and K-9 Buck**

In a multi-agency incident K-9 Casko alerted on the exterior of a vehicle and K-9 Buck later during a search warrant did an interior search in which over a pound of marijuana was located.

April 15

**VSP Sr. Trooper Dan Trottier and K-9 Dasha**

One hour old tracking find of DUI suspect who was found by K-9 Dasha hiding under some blown down logs in thick woods.

April 21

**VSP Sr. Trooper Dan Trottier and K-9 Dasha**

K-9 Dasha alerted on a suspicious package that was later found to have over a pound of marijuana.

April 24

**VSP Sr. Trooper Michelle Leblanc and K-9 Casko**

Over a 4 mile tracking find of a subject wanted for stealing a vehicle and then crashing it and running after a high speed pursuit on the interstate. The track took several hours and included different terrain changes including rock cliffs, steep mountain sides, and one section where Leblanc and Casko slid down and only stopped when they reached the bottom. K-9 Casko air scented the suspect and then did a sit watch as the suspect was taken into custody.

May 12

**Burlington Cpl. Trent Martin and K-9 Capone**

Hard surface tracking find of a burglary suspect who had fled from the scene on a bike and was hiding 200 yards from the crime scene in some bushes. K-9 Capone tracked on the sidewalk with his nose to the ground to where the suspect was hiding. The suspect was positively identified by the victim.

May 15

**VSP Sr. Trooper Michelle Leblanc and K-9 Casko**

Over 15 ounces of marijuana was confiscated along with other narcotics and \$2000 in cash and 4 subjects were arrested on search warrants obtained after an alert on a vehicle by K-9 Casko.

June 15

**VSP Sr. Trooper Robert Giolito and K-9 Mitch**

Tracking find through a campground into a swamp of a domestic suspect who was initially armed with a knife and who assaulted his girlfriend resulting in a bloody face.

**June 21**

**S. Burlington PD Ofc. Mark Redmond and K-9 Kaiser**

On a room search K-9 Kaiser alerted on a backpack that had an ounce of marijuana in it.

**June 22**

**Burlington Cpl. Wade Labrecque and K-9 Andre**

Hard surface half mile tracking find of a "peeping Tom" suspect in the pouring rain.

**June 28**

**VSP Trooper Jeff Trudeau and K-9 Gally**

Positive alert on \$50,000 that was found inside a vehicle in a duct taped box inside a plastic trash bag.

**June 30**

**Burlington Cpl. Wade Labrecque and K-9 Andre**

Short tracking find and apprehension of a suspect wanted for assault and fighting with officers. The suspect refused to show his hands while on the ground and was apprehended by K-9 Andre after repeated hard orders.

**VT. POLICE K-9 PROGRAM 2010 HIGHLIGHT TOTALS (2nd Quarter)**

The following totals only include those that were reported to TC Ryan. There are many more lower level drug finds and tracking finds that are not included in the program highlights so the following statistics are the minimal totals recorded.

- \$54,620 in suspected drug money
- 3 lbs. and 10 oz. marijuana
- 525 oxy 80s
- 100 bags of heroin
- 6 Criminal Tracking Finds
- 1 Criminal Apprehension\K-9 Bites

Respectfully submitted

Robert Ryan

Canine Training Coordinator

## Training Advisory Committee Meeting 17 Aug 2010

Prepared by: John Gonyea, Sr. TC

**Members Present:** LT Andy Thibault, Sheriff Kevin McLaughlin, LT David Notte, Warden Greg Eckhardt (proxy for LT Paul Gaudreau), Chief Doug Johnston, Carolynne Erwin (proxy for LT Kathy Stubbing), LT Mary McIntyre and Sr. TC J. Gonyea.

**Members Absent:** Sgt. Jamie Tarbell, Chief Chris Brickell, Mr. Wade Johnson, and Sheriff Keith Clark (military deployment)

**Observers/Presenters Present:** TC Taylor-Patch, Paul Plaisted, Elizabeth Tracy

**Meeting called to order:** 1044

### **ISSUE 1 – Presentation by Paul Plaisted of JPMA:**

Gonyea introduced Mr. Plaisted from JPMA, the company currently providing FREE online training for all police officers in the state via a grant from the VT Department of Labor.

Mr. Plaisted spent approximately one hour providing the members with the history of JPMA, the experience the Maine Academy has had with online training, the interaction with the VT Academy and Q&A.

Informational – no formal action required.

### **ISSUE 2 – CTO program update:**

Gonyea introduced Ms. Elizabeth Tracy of OPD. Gonyea informed the members that Ms. Tracy and Ms. Ferris had been sent to San Jose to attend their CTO Instructor program and were in the final stages of tailoring a program for VT based on the San Jose model.

Ms. Tracy provided a copy of the general outline for the proposed three day course touching upon the goals and plans for implementation. Ms. Tracy also spoke to the issue of mirroring the part-time officer process for communications/dispatch personnel of which the CTO program is



an essential component.

Informational – no formal action required. The members did state that this was a process that was long overdue and they were interested in seeing this come to fruition.

### **ISSUE 3 – Update on Fitness Standards (H. 578):**

Gonyea updated the members indicating that he has not heard or been able to locate any additional information on the status of the proposed summer study committee to review fitness standards at the Academy. More information will be shared once it is available.

Informational – no formal action required.

### **ISSUE 4 – Leadership training update:**

Gonyea updated the members on the overall approach the Academy is exploring to leadership training. In summary: 1) basic training, 2) TA program & FTO, 3) 1<sup>st</sup> Line Supervisor, 4) 1-3 day leadership seminars, 5) Executive level. Gonyea also updated the members on the 1<sup>st</sup> Line Supervisor course currently underway at the Academy, as well as the plans to further explore using the IACP's LPO program for the executive level training.

Informational – no formal action required.

### **ISSUE 5 – Full-time basic review:**

Gonyea spoke to the members sharing in his opinion that there was no greater task that could be handled by the TAC than the curriculum for basic training. Gonyea summarized the previous discussions. Additional discussion points are noted below.

1. Hours vs. Weeks: discussion regarding focusing on what topics should be included in the BASIC training program, soliciting input from identified experts, in the end identifying an "X" hour program rather than a "Y" week program that all courses are either crammed into – or stretched out to make fit, not the academic way to design programs under current program, must be switched if we truly want to follow adult learning principles
2. Logistics/Layout: once number one is reviewed it will be the staff's responsibility to make it all work logistically – including ensuring that they have worked with the instructors to identify the inter-dependent and inter-related concepts so that the academics and performance based models flow consistently (i.e. avoid teaching rule 3 exceptions before rule 3 is taught, etc.)
3. Costs: accept that the current belief of what it costs to run the academy is far short of the actual costs, work with the administration and legislature to get proper funding for current program, understand that any increase in length of program also increases operating costs through meals, supplies, etc. and therefore the approved tuition cost for the full-time class must be reviewed by the Council and approved by the legislature
4. Investment in Academy by all stakeholders: discussed the reality that the academy belongs to all agencies and as such, either everyone contributes or the system will fail, currently (rough estimate) 85-90% of all instructors/TA's/role players are provided by 15-20% of the agencies, Gonyea shared he understands that an agency with 5-10 officers

- providing a TA or Instructor for one of the basic classes per year is proportionately as big a commitment as VSP providing 20-30 TA's/Instructors for both classes
5. Instructor feedback and training: how do we better educate our instructors, ensure they follow proper procedures for vetting curriculum changes through the staff and get their input on what is working well vs. needs to be tweaked?
  6. Agency Head/FTO/student feedback: how do we solicit continual feedback from the stakeholders – each with a different view on the end product? Discussed use of a mechanism such a survey monkey for the staff to obtain such feedback
  7. General topic review: the BIG picture of the program, imagine a police officer with the head representing the legal knowledge, an arm representing tactical knowledge, etc., what topics would fit under each of these main headings? i.e. are there any adjustments we need to make to the current layout?
  8. Specific topic review: drill down to the details once the general topic heading and subcategories are identified, seek instructor/expert feedback, implement changes as needed

Continued discussion points on the full-time basic training review process:

- Limited feedback from members thus far is indicative that at this time relatively few changes are deemed needed
- LT McIntyre spoke to needing more information from staff and instructors before being comfortable with sharing an opinion as to what if any changes should be implemented
- The members requested additional information be requested from instructors as to what changes they would make to their program – to include a brief explanation if proposed changes resulted in the hours being expanded
- The members requested contacting recent graduates with 12-24 months of experience to inquire how well prepared they were for what they have faced, discussion on use of survey monkey to streamline this process
- The members requested the staff provide them with their suggestions for changes to the curriculum, re-sending the list previously shared with them
- The members questioned whether “optional training” such as evening reviews was still necessary, as well as the impact to the employing agency if the instructors time is paid, or the potential ramifications to the instructor if their time is volunteered
- The members requested that monthly meetings be held to focus the discussion specifically on the basic training curriculum. It was suggested that the second Tuesday of every month be set as a meeting between September and December 2010 as a starting point. Gonyea will coordinate these dates and send an e-mail to the members once scheduled.

No further business.

**Meeting adjourned: 1334**

Respectfully Submitted,

John A. Gonyea

## Use of Force Committee Meeting 19 Aug 2010

Prepared by: John Gonyea, Sr. TC

**Members Present:** LT Robin Hollwedel, LT Robert Stebbins, CPT Drew Bloom, Sgt. Michael Henry, S/Trp. Steven Coote, Chief Lianne Tuomey, 1SGT Don Keeler, Sgt. Bart Chamberlain, LT Michael Sisino and Sr. TC J. Gonyea.

**Members Absent:** Warden Russ Shopland, Officer Scott Fisher, Chief Tom Hanley, Officer William Sullivan (medical leave), Chief Paul Doucette, and Cpl. Phil Call

**Observers/Presenters Present:** None

**Meeting called to order:** 1035

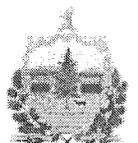
### **ISSUE 1 – Patrol Rifle Instructor:**

Gonyea informed the members that it has been very challenging to attempt to coordinate availability of the Ethan Allen Firing Range with the availability of the NRA to teach the Patrol Rifle Instructor course. Gonyea also informed the members that given the time it has taken thus far it might make more sense to simply explore offering the class in late Spring or early Summer 2011 at the Academy after the range project has been completed.

Informational – no formal action taken.

### **ISSUE 2 – Range Improvement:**

Gonyea updated the members on the status of the range improvement project. Gonyea shared that based upon recent e-mail exchanges it was possible the project start date might be delayed until November or early December. LT Hollwedel asked what the expected construction time was once initiated and Gonyea shared that to the best of his knowledge it was three – four months. 1SGT Keeler asked what had happened to the comments shared by the members as well as if the intention was still to move the indoor range adjacent to the new range. Gonyea informed the members that all comments that had been shared had been forwarded to Director Baker and on to BGS for consideration. Gonyea also indicated that as he understands the plan is to move



the indoor range adjacent to the new range as originally proposed.

Informational – no formal action taken.

### **ISSUE 3 – Firearms Manual Updates:**

Gonyea updated the members on his discussions with Officer Sullivan regarding the updating of the manual used for firearms training in basic training (full and part-time) as well as the firearms instructor school.

Informational – no formal action taken.

### **ISSUE 4 – 2011 Firearms Update Topics:**

Gonyea asked the members for input on the list of topics for the upcoming FA Updates that will be required in 2011. Several areas were discussed related to the 2011 Updates.

LT Hollwedel started the discussion by asking the members what the goal of the program was. Is it to “check a box” or to demonstrate skill? CPT Bloom added to the discussion by stating that he would again encourage the members to adopt proficiency and competency standards similar to those used to recertify NLUOF instructors. Chief Tuomey added that not only did she agree with CPT Bloom but suggested this training be changed to a recertification requirement to emphasize the importance of the topic.

The members spent approximately 20 minutes discussing how best to evaluate the instructors. At the conclusion of that discussion the following items were identified for the 2011 updates. This information will be sent amongst the members by e-mail for further discussion and finalized at the November 2010 meeting.

- Written test for competency (Gonyea to send to members)
- Proficiency checklist (Gonyea to send to members)
- Shooting skills assessment (all members to share thoughts on accomplishing this)
- Once finalized at the November meeting Gonyea will construct the course announcement and provide notice to FA Instructors and agency heads of the need to successfully complete this training or risk being de-certified as a FA Instructor

### **ISSUE 5 – Patrol Rifle Instructor certification request from LT Stebbins:**

LT Stebbins presented to the members a request to acknowledge both LT Sisino and himself as Patrol Rifle Instructor Trainers based on both their experience as firearms instructors and their completion of the intensive NRA Patrol Rifle Instructor course. 1SGT Keeler indicated he questioned whether the NRA would accept the liability. LT Sisino spoke to the lack of documentation and credentials for the previous patrol rifle instructor program taught by Dave Yustin. LT Sisino added that he had great respect for Yustin but was confident the NRA program was far more comprehensive and far more legally defensible.

Motion made by Chief Tuomey to recommend approving instructor trainer certification for any officer who has attended and successfully completed the one week NRA Patrol Rifle Instructor course. Seconded by Sgt. Chamberlain. LT Hollwedel proposed amending the language to include pre-requisite they were already a firearms instructor with at least two years of experience prior to attending the patrol rifle instructor school and that their application for patrol rifle instructor be reviewed by the UOF members. Chief Tuomey accepted the amendment. No further discussion. Amended motion passed: 9-0.

**ISSUE 6 – Use of Force & Tactics Master Instructor:**

CPT Bloom requested the Academy consider funding the certification of a second master instructor trainer through Manadnock to help certify the instructor trainers. According to CPT Bloom the state has always had two such master trainers and with the retirement of Warden Eastman we are left with only one. Gonyea shared that he would bring this up for discussion with Director Baker.

Informational – no formal action taken.

**ISSUE 7 – IACP memo:**

Chief Tuomey shared with the members a draft letter that will ultimately be sent to all agency heads in the country. Chief Tuomey added that she is the chair of a sub-committee that is researching information on pre-assault indicators on officers that can be turned into a roll call training.

Informational – no formal action taken.

**ISSUE 8 – Committee makeup:**

1SGT Keeler asked Gonyea to follow-up with members such as Chief Doucette to see if they were still interested in participating with the committee given that they have missed several meetings.

Informational – no formal action taken.

No further business.

**Meeting adjourned: 1213**

Respectfully Submitted,

John A. Gonyea  
Sr. Training Coordinator

**Waiver Committee – Meeting Minutes**  
**Vermont Police Academy - Pittsford**  
**August 18, 2010**

**Members in attendance:** Captain Don Patch, Chair, VSP – Rutland; Chief James Krakoweicki (Vice-Chair), Randolph PD, Sheriff Mike Chamberlain, Windsor SD; Chief William Humphries, Fair Haven PD, Warden George Scribner, VT F&W, attending for Warden Isabelle, Guest – Captain Michael Welch, Orange County Sheriff's Department; **Staff:** June Kelly, Assistant Director; **Members unavailable:** Donald Isabelle, and Chief Trevor Whipple

**Meeting called to order at: 1010 hrs.**

**1. Rule 7 (Basic Training Standards for PT LEOs) - No requests this quarter.**

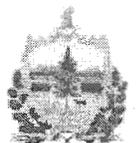
*Vaillancourt, Nathan*, Franklin County Sheriff's Department. Sheriff Norris requests a waiver for Vaillancourt for and extension to complete Phase 3 training hours due to needed training time to be completed with a certified FTO. Hours have been completed.

**Action:** Motion: Chief Krakoweicki made a motion to recommend granting waiver. Discussion – This is first request for an extension; 2<sup>nd</sup> by Chief Humphries; MOTION – PASSED.

**2. Rule 8 (Basic Training Standards for FT LEOs - 6 Month Rule)**

*Hollwedel, Benjamin*, Williston Police Department. Chief Roy Nelson requests a waiver to work Hollwedel full-time until attendance in the 91<sup>st</sup> Basic Class. Hollwedel is currently part time certified and is slated to attend the full-time class in February 2011 (91<sup>st</sup> Basic). **Action:** Motion: Sheriff Chamberlain made a motion to recommend granting waiver and he must attend 91<sup>st</sup> Basic or revert back to part-time status. Discussion – This is first request for an extension; 2<sup>nd</sup> by Chief Humphries; MOTION – PASSED.

*Allen, Blake*, Williston Police Department. Chief Roy Nelson requests second waiver of the 6 month rule for Blake who was hired full-time on 1/19/10, and was slated to attend the 90<sup>th</sup> Basic Class in August 2010, but based on circumstances explained in the request letter was not able to. **Action: Motion** made by Chief Krakoweicki to recommend denying granting waiver. Discussion – This is his second request for an extension. Discussion about reasoning and timeframe discussed. Williston had one extension, plenty of time to prepare, and second extension not an option as this is consistent practice with all. 2<sup>nd</sup> by Warden Scribner; MOTION TO DENY - PASSED



### 3. Rule 8 (Basic Training Standards for FT LEOs - Out of State LEOs)

**Palmer, Ryan**, Windsor Police Department. Chief Soares requests an extension to complete the waiver for Ryan [based on his approximately 4 years experience and training in policing in Tennessee]. Ryan was suppose to have the prescription completed by 06-31-2010, but due to several reasons was not able to. The original waiver was granted by the Council on December 8, 2009. **Action: Motion** made by Chief Humphries to recommend extension to end of December (12-31-2010). Discussion – he must attend next Full time Basic Class and take this seriously, committee does not want to send the message that he can keep asking for extensions. 2<sup>nd</sup> by Warden Scribner; Motion – passed and discussion continued to amend motion further. **Motion to Amend** made by Warden Scribner to recommend that Ryan Palmer must complete waiver prescription by December 31, 2010, or he must plan to attend next full-time Basic Class if he wishes to become certified full-time in Vermont. Discussion: Individuals must take waiver process seriously and complete requirements on time. 2<sup>nd</sup> by Chief Humphries; VOTE – MOTION - PASSED.

**Youlen, Michael S.**, Burlington Police Department. Lt. Kathleen Stubbing requests a waiver for Youlen based on his approximately 2 years experience and training in policing in Virginia. **Action: Motion** made by Chief Krakoweicki to recommend **Standard prescription:** i.e. Phase I Basic Training for Part-Time Officers Course, Criminal Law, Motor Vehicle Law, Juvenile Law Course(Juvenile Law is taken with Part-Time Academy coursework), Domestic Violence Response Training Program, Basic Fingerprint Techniques Certification Course, VIN Verification Certification, DUI Enforcement Certification Course, and Doppler Radar Certification plus mandatory Domestic Violence response training. The Criminal and Motor Vehicle Law Courses can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations can be challenged (documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived. The proposed deadline for completion of recommended prescription is by June 31, 2010, (conclusion of the 91<sup>st</sup> Basic Class); 2<sup>nd</sup> by Sheriff Chamberlain; MOTION – PASSED.

**Morrill, Devin**, Burlington Police Department. Deputy Chief Walter Decker requests a waiver for Morrill based on his training in policing at Santa Fe College Police Academy in Florida (July 2010). **Action: Suggest tabling need request records/information confirmed.** **Motion** made by Chief Krakoweicki to recommend tabling request. Discussion: Devin has no law enforcement experience and awaiting transcripts from Florida Department of Law Enforcement (FDLE); 2<sup>nd</sup> by Chief Humphries. MOTION TO TABLE - PASSED.

**Nelson, Roy**, Williston Police Department. Town Manager Richard McGuire requests a waiver of Nelson based on his approximately 28 years experience and training in policing in Connecticut. **Action: Motion** made by Chief Krakoweicki to recommend **Standard prescription:** i.e. Phase I Basic Training for Part-Time Officers Course, Criminal Law, Motor Vehicle Law, Juvenile Law Course(Juvenile Law is taken with Part-Time Academy coursework), Domestic Violence Response Training Program, Basic Fingerprint Techniques Certification Course, VIN Verification Certification, DUI Enforcement Certification Course, and Doppler Radar Certification plus mandatory Domestic Violence response training. The Criminal and Motor Vehicle Law Courses can either be taken in full with the next Full-Time Basic Training Course for Police Professionals or the final examinations can be challenged

(documentation received at the Academy) before the Basic Class begins, and, if successfully passed, the course work would be waived. The proposed deadline for completion of recommended prescription is by June 3<sup>rd</sup>, 2010, (conclusion of the 91<sup>st</sup> Basic Class); 2<sup>nd</sup> by Sheriff Chamberlain; MOTION – PASSED.

**4. Rule 13 (Annual Mandatory In-Service Training for LEOs)**

*Long Richard*, Burlington Police Department. Lt. Kathleen Stubbing requests waiver of 2007 hours as proposed in letter.

**Action: Motion** made by Sheriff Chamberlain to recommend support of waiver. 2<sup>nd</sup> by Chief Humphries. MOTION – PASSED

*Anthony Leclair*, Williston Police Department. PD requests waiver of 2009 hours as proposed in letter. **At last Waiver Committee Meeting - Action: Motion** made by Isabelle to recommend to table pending further information. 2<sup>nd</sup> by Humphries. MOTION – PASSED  
Williston PD wrote letter to committee to advise Leclair no longer needs waiver request.

**5. Rule 14 (Re-certification of LEOs) - No requests this quarter.**

**6. Rule 19 (Other waivers) - No requests this quarter.**

**7. Other Business:**

- Next Waiver Committee Meeting planned for November 19 at 10 a.m.
- Waiver Request Form updated – reviewed by committee.
- Discussion on Rule 8 waiver requests to provide adequate time to process records.

**8. Adjournment - Meeting adjourned at: 1130 hrs.**

Respectfully, submitted,

June F. Kelly  
Assistant Director

**Additional Waiver Requests received after Committee Meeting**

**□ Rule 13 (Annual Mandatory In-Service Training for LEOs)**

**Bernier, Tobias**, Washington County Sheriff's Department. Sheriff Sam Hill requests a waiver of Bernier for 2009 by transferring hours from 2010 to make up 6 hours.

**Action: Motion** made by \_\_\_\_\_ to approve waiver. 2<sup>nd</sup> by \_\_\_\_\_.

Discussion: \_\_\_\_\_ MOTION – \_\_\_\_\_.

**□ Rule 13 - Annual Mandatory In-Service Training for LEOs – Compliance affidavit**

**Rule 14 (Re-certification of LEOs)**

**Baker, James**, Manchester Police Department. Town Manager John O'Keefe requests a waiver of 2009 hours.

**Action: Motion** made by \_\_\_\_\_ to approve waiver. 2<sup>nd</sup> by \_\_\_\_\_.

Discussion: \_\_\_\_\_ MOTION – \_\_\_\_\_.

**□ Rule 20 (Decertification) Process**

**Lowe, Michael** – see court case information.

Discussion: \_\_\_\_\_ **Action: Motion** made by \_\_\_\_\_ to approve waiver. 2<sup>nd</sup> by \_\_\_\_\_.

MOTION – \_\_\_\_\_.

**Fairbanks, Jori** – failure to comply with in-service training requirements for 2007 after being provided reasonable notice and timeframe for remediation of deficiency.

Discussion: \_\_\_\_\_ **Action: Motion** made by \_\_\_\_\_ to approve waiver. 2<sup>nd</sup>

by \_\_\_\_\_.

**VCJTC Basic/In-service Report  
September, 2010**

The 90<sup>th</sup> Basic Training class is in full swing! A number of updates and improvements are being made to the materials the recruits receive. I am working with John and the TAC to conduct a comprehensive review of the Basic Training curriculum. We are soliciting input from various stakeholders regarding topics included, time allotted, etc., all the while keeping in mind that we want our recruits to leave here with a level of knowledge and skills that is basic, yet complete, for someone who is an entry-level police professional. We are examining everything from training blocks to testing tools to the practical scenarios. Please stay tuned!

In-service course offerings continue to be offered both here and regionally. In addition, the following programs occurred:

The last scheduled offerings of the DMT DataMaster (replacement for the old DataMaster Infrared Breath-testing Device). A minimal number of make-up sessions will be offered for those who haven't yet attended.

Supervising Sobriety Checkpoints training was offered in collaboration with Rutland PD and VSP. A live checkpoint was set up in Rutland City. This was a great learning experience for all. Many thanks to LT John Flannigan, LT Kevin Geno and SGT Tom Mozzer for their assistance.

A large portion of my time has been focused on the Basic Academy and assisting with programmatic issues in general.

Sincerely,

Cindy Taylor-Patch  
Training Coordinator

# Domestic Violence Report, Second Quarter

April - June, 2010

## Mandated Domestic Violence Training

### Re-cap:

In February, 2010 there were two Domestic Violence Train-the-Trainers held.

February 2 – 5, 2010      Williston Police Department

February 16 – 19, 2010      Vermont Police Academy

A total of 57 persons attended these two trainings.

### Officers representing the following agencies:

Barre City Police Department  
Barre Town Police Department  
Bennington County Sheriff's Department  
Burlington Police Department  
Caledonia County Sheriff's Department  
Chittenden County Sheriff's Department  
Colchester Police Department  
Essex County Sheriff's Department  
Essex Police Department  
Hartford Police Department  
Lamoille County Sheriff's Department  
Lyndonville Police Department  
Manchester Police Department  
Montpelier Police Department  
Richmond Police Department  
Rutland City Police Department  
Springfield Police Department  
South Burlington Police Department  
Stowe Police Department  
UVM Police Services  
Vermont Liquor Control  
Vermont State Police  
Washington County Sheriff's Department  
Wilmington Police Department  
Windsor County Sheriff's Department  
Woodstock Police Department

### Advocates representing the following agencies:

AWARE  
Burlington Police Department - Imbedded  
Clarina Howard Nichols Center  
New Beginnings  
Rutland County Women's Network and Shelter  
Safeline  
Umbrella  
Vermont Network Against Domestic and Sexual Violence  
Winooski Police Department - Imbedded  
WISE  
Women's Rape Crisis Center  
WomenSafe

### Other agencies represented:

Franklin County State's Attorney Office  
Vermont Center for Crime Victim Services

The first day was a mini instructor development class and the remaining three days were used:

- to go over the curriculum,
- speak to the philosophy of the training,
- speak to the need of involving local network programs into the training, and
- discuss controversial issues that may come up during trainings (such as the practice of getting the BAC of domestic violence victims).

## During This Quarter

There have been approximately 25 DV trainings statewide to meet the mandatory training requirement. Including previous trained persons... this translates, as of June 30, to approximately 43 percent of officers (reported) in Vermont have met their required training!!

### Other DV Related Activities:

#### Full-Time Basic Academy:

- Coordinated the following training blocks:
  - Sexual Assault investigation/Child Abuse Investigation
  - Vulnerable Adult Abuse training block
  - Children of Arrested Persons
  - Victim Assistance
  - Interaction with Deaf and Hard of Hearing Persons
  - Death Investigation
  - Criminal Law
  - Juvenile Law
- Taught Stalking and Voyeurism Block
- Evaluated DV Scenario Practicals
- Taught Sex Trafficking Block

#### State DV Related Organizations Participation:

- DV Council
  - Joined the newly created Legislative Review Committee
- DV Fatality Review Board
- Protection Order Task Force
- Rutland County DV Task Force (re-forming)
- Windsor County DV Task Force (newly joined)
- Law Enforcement Advisory Board
  - Model Policy creation: Police Involved Domestic Violence
  - Consulting on Human Trafficking Issues (S. 272)

#### Other:

- I continue to be asked to be an expert witness in Vermont district courts.
- I am working on a victim's rights form to be used by police officers to be given to encountered crime victims. It would fulfill police officers' statutory obligation to Vermont crime victims and more importantly give victims important information regarding their case and in general their rights in Vermont.
- I am also working on a weapon seizure return form for police agencies.
- Invited to Canada to train domestic violence stakeholders there.
- I provided information and consulting services to various agencies (police and advocacy), legislature, and the media regarding domestic violence related topics.
- Taught block at the Victim Assistance Academy
- Working on a DV related website to be added to VCJTC's website
- Working on a DV related newsletter

## **Non-DV activities**

### **Coordination of other classes:**

- Field Training Officer Certification Course
- Field Training Update classes
- VIN classes
- Fingerprint Certification Classes
- Basic CSI class

### **Review:**

- Part-time officer paperwork
- FTO paperwork

Respectively Submitted,

Terrell J. Jones Anderson  
Training and Curriculum Development Coordinator – Domestic Violence

Subject	Start	End	Duration	Students	Total
HS LE Working Group	Thu 4/1/2010 10:00	Thu 4/1/2010 2:00	4 hours	7	7
LASER	Fri 4/2/2010 12:00	Sat 4/3/2010 12:00	1 day	17	17
VT Constables Assoc. Bi-Annual Meeting	Fri 4/2/2010 8:00 A	Fri 4/2/2010 4:30	8.5 hour	38	38
89TH BASIC	Fri 4/1/2010 12:30	Fri 4/2/2010 4:30	4 hours	28	56
DUI Enforcement	Mon 4/5/2010 12:00	Sat 4/10/2010 12:00	5 days	31	155
89TH BASIC - FIREARMS WEEK NINE	Mon 4/5/2010 12:00	Sat 4/10/2010 12:00	5 days	28	140
Spillman Officer Class	Tue 4/6/2010 12:00	Thu 4/8/2010 12:00	2 days	7	14
Rutland Area LE meeting	Thu 4/8/10	Thu 4/8/10	2 hours	16	16
VSFA Executive Board Meetings	Sun 4/11/2010 9:30	Sun 4/11/2010 12:00	2.5 hour	27	27
FTO CERTIFICATION COURSE	Mon 4/12/2010 12:00	Sat 4/17/2010 12:00	5 days	33	165
89TH BASIC - WEEK TEN	Mon 4/12/2010 12:00	Sat 4/17/2010 12:00	5 days	28	140
Forensic Interview & Interrogation	Mon 4/12/2010 12:00	Thu 4/15/2010 12:00	3 days	15	45
Entrance Testing	Tue 4/13/10	Tue 4/13/10	1 day	24	24
VT Girl Scouts	Fri 4/16/2010 12:00	Mon 4/19/2010 12:00	3 days	35	105
HazMat Response Team	Sat 4/17/2010 12:00	Mon 4/19/2010 12:00	2 days	16	32
START Training	Mon 4/19/2010 12:00	Wed 4/21/2010 12:00	2 days	41	82
ICS 400	Mon 4/19/2010 12:00	Wed 4/21/2010 12:00	2 days	13	26
89TH BASIC - WEEK ELEVEN	Mon 4/19/2010 12:00	Sat 4/24/2010 12:00	5 days	28	140
Precision Driving Course	Tue 4/20/2010 12:00	Sat 4/24/2010 12:00	4 days	6	24
Spillman Training	Wed 4/21/2010 12:00	Fri 4/23/2010 12:00	2 days	9	18
VACOP MEETING/E-BOARD	Thu 4/22/2010 10:00	Thu 4/22/2010 12:00	2 hours	10	10
Pittsford Senior Luncheon	Thu 4/22/10	Thur 4/22/10	2 hours	51	51
BRC (Fri 1700-2100/ Sat & Sun 0700-1700)	Fri 4/23/2010 12:00	Mon 4/26/2010 12:00	3 days	9	27
FTO Update	Fri 4/23/2010 12:00	Sat 4/24/2010 12:00	1 day	27	27
Pittsford Rec- Teen Dance	Fri 4/23/2010 5:00	Fri 4/23/2010 11:00	6 hours	108	108
VSP TESTING	Sat 4/24/2010 12:00	Sun 4/25/2010 12:00	1 day	57	57
At-Scene Crash Investigation	Mon 4/26/2010 12:00	Sat 5/1/2010 12:00	5 days	21	105
89TH BASIC - WEEK TWELVE	Mon 4/26/2010 12:00	Sat 5/1/2010 12:00	5 days	28	140
US Census Bureau	Mon 4/26/2010 3:00	Mon 4/26/2010 9:00	6 hours	12	12
TAC Meeting - full-time basic review	Tue 4/27/2010 10:00	Tue 4/27/2010 12:00	2.5 hour	7	7
FTO Update	Thu 4/29/2010 12:00	Fri 4/30/2010 12:00	1 day	19	19
EUDL / START Grant Meeting	Thu 4/29/2010 10:00	Thu 4/29/2010 12:00	1.5 hour	7	7
Elderly Driving	Fri 4/30/2010 12:00	Sat 5/1/2010 12:00	1 day	8	8
US Forest Service	Fri 4/30/2010 8:00	Fri 4/30/2010 4:30	8.5 hour	11	11
ROPES COURSE WORKSHOP	Fri 4/30/2010 8:30	Fri 4/30/2010 4:30	8 hours	7	7
K-9 Drug School	Thu 4/1/10	Fri 4/23/10	17 days	2	34
K-9 Inservice	Thur 4/1/10	Fri 4/30/10	30 days	43	43
		<b>April Total</b>		<b>874</b>	<b>1944</b>
At-Scene Crash Investigation	Mon 5/3/2010 12:00	Sat 5/8/2010 12:00	5 days	21	105
89TH BASIC - WEEK THIRTEEN	Mon 5/3/2010 12:00	Sat 5/8/2010 12:00	5 days	28	140
Counter Drug - Team Building	Tue 5/4/2010 9:00	Tue 5/4/2010 3:00	6 hours	8	8
Entrance Testing	Tue 5/4/10	Tue 5/4/10	3 hours	17	17
FTO Update	Wed 5/5/2010 12:00	Thu 5/6/2010 12:00	1 day	21	21
Special Olympics- Training Camp	Fri 5/7/2010 12:00	Mon 5/10/2010 12:00	3 days	47	141

Subject	Start	End	Duration	Students	Total
89TH BASIC - WEEK FOURTEEN	Mon 5/10/2010 12:00	Sat 5/15/2010 12:00	5 days	28	140
DMT Supervisor 0800-1200 & 1230-1630	Mon 5/10/2010 12:00	Tue 5/11/2010 12:00	1 day	11	11
Forest & Parks Computer Training	Mon 5/10/2010 7:00	Mon 5/10/2010 5:00	10 hours	16	16
Basic Crash Investigations for PT Officers	Tue 5/11/2010 12:00	Thu 5/13/2010 12:00	2 days	10	20
DMT Supervisor (2 sessions 0800-1200 & E-911 Recertification	Tue 5/11/2010 12:00	Wed 5/12/2010 12:00	1 day	5	5
Benson Village School - Team Building	Wed 5/12/2010 12:00	Thu 5/13/2010 12:00	1 day	17	17
FTO Update	Thu 5/13/2010 12:00	Fri 5/14/2010 12:00	1 day	23	23
Drug of Abuse	Thu 5/13/2010 12:00	Fri 5/14/2010 12:00	1 day	32	32
Rutland Area LE meeting	Thu 5/13/2010 3:00	Thu 5/13/2010 5:00	2 hours	17	17
Mandatory LE DV Training	Thu 6/13/10	Thu 5/13/10	2 hours	15	15
Strategic Crime Analysis	Fri 5/14/2010 12:00	Sat 5/15/2010 12:00	1 day	15	15
Currier Memorial School - Danby	Fri 5/14/2010 9:00	Fri 5/14/2010 2:00	5 hours	8	8
VSP Auxiliary Annual Training	Fri 5/14/2010 12:00	Sat 5/15/2010 12:00	1 day	30	30
Statewide Basic Dispatch School	Fri 5/14/2010 9:00	Fri 5/14/2010 2:00	5 hours	25	47
89TH BASIC - WEEK FIFTEEN	Sat 5/15/2010 12:00	Mon 5/17/2010 12:00	2 days	7	35
FBI NAA VT Annual Meeting	Mon 5/17/2010 12:00	Sat 5/22/2010 12:00	5 days	28	140
BRC	Mon 5/17/2010 10:00	Mon 5/17/2010 3:00	5 hours	15	15
TAC Meeting	Tue 5/18/2010 12:00	Fri 5/21/2010 12:00	3 days	9	9
Waiver Committee Meeting	Tue 5/18/2010 10:30	Tue 5/18/2010 1:30	3 hours	7	7
UOF Committee	Wed 5/19/2010 10:00	Wed 5/19/2010 1:00	3 hours	3	3
Stafford Tech	Thu 5/20/2010 10:30	Thu 5/20/2010 1:30	1.5 hour	8	8
Pittsford Senior Luncheon	Thur 5/20/10	Thu 5/20/10	1 day	10	10
VT Girl Scouts	Thur 5/20/10	Thur 5/20/10	3 hours	48	48
VCA Firearms Training	Fri 5/21/2010 12:00	Mon 5/24/2010 12:00	3 days	37	74
89TH BASIC - WEEK SIXTEEN	Sun 5/23/2010 10:00	Sun 5/23/2010 2:00	4 hours	17	17
K-9 Inservice	Thu 5/27/2010 12:00	Fri 5/28/2010 12:00	1 day	28	140
	Sat 5/1/10	Mon 5/31/10	31 days	44	44
		<b>May Total</b>		<b>655</b>	<b>1378</b>
Entrance Testing	Tue 6/1/10	Tue 6/1/10	3 hours	20	20
DMV Firearms Training	Tue 6/1/2010 12:00	Fri 6/4/2010 12:00	3 days	11	21
POST-BASIC WEEK ONE 1st Aid/CPR	Tue 6/1/2010 12:00	Thu 6/3/2010 12:00	2 days	22	44
POST-BASIC- WEEK ONE- VIN/FINGERPRINT	Thu 6/3/2010 12:00	Fri 6/4/2010 12:00	1 day	27	54
RADAR	Fri 6/4/2010 12:00	Sat 6/5/2010 12:00	1 day	33	33
VSP Rutland Firearms Training	Fri 6/4/2010 12:00	Fri 6/4/2010 9:00	9 hours	8	8
Part-Time Basic	Mon 6/7/2010 12:00	Sat 6/12/2010 12:00	5 days	21	105
URBAN TRACKING	Mon 6/7/2010 12:00	Sat 6/12/2010 12:00	5 days	3	15
FIREARMS INSTRUCTOR - WEEK 1	Mon 6/7/2010 12:00	Sat 6/12/2010 12:00	5 days	8	40
POST-BASIC WEEK TWO- DUI	Mon 6/7/2010 12:00	Sat 6/12/2010 12:00	5 days	31	155
Control & Restraint	Tue 6/8/2010 12:00	Sat 6/12/2010 12:00	4 days	8	32
Spillman Train-the-Trainer Course	Tue 6/8/2010 12:00	Thu 6/10/2010 12:00	2 days	8	16
DPS - HSU Training	Thu 6/10/2010 12:00	Sat 6/12/2010 12:00	2 days		
Rutland Area LE meeting	Thu 6/10/10	Thu 6/10/10	2 hours	13	13
VT Fire Service Training OVERNIGHTS - 6 i	Fri 6/11/2010 12:00	Sat 6/12/2010 12:00	1 day	6	6
VREP Rider Coach Trainer	Sat 6/12/2010 12:00	Mon 6/21/2010 12:00	9 days	10	90

Subject	Start	End	Duration	Students	Total
SPILLMAN OFFICER	Mon 6/14/2010 12:	Wed 6/16/2010	2 days	14	28
LEBA Mountain Bike School	Mon 6/14/2010 12:	Sat 6/19/2010 12:	5 days	5	25
VSP Post Basic	Mon 6/14/2010 12:	Wed 6/16/2010	2 days	7	14
CERT Training	Mon 6/14/2010 12:	Sat 6/19/2010 12:	5 days	14	70
Council Meeting - 0930-	Tue 6/15/2010 12:	Wed 6/16/2010	1 day	15	15
US Forest Service	Tue 6/15/2010 12:	Wed 6/16/2010	1 day	13	13
Animal Cruelty - Level 1	Tue 6/15/2010 12:	Tue 6/15/2010 4:	4 hours	13	13
SPILLMAN OFFICER - VSP	Wed 6/16/2010 12:	Thu 6/17/2010 1:	1 day	7	7
SHOTGUN	Wed 6/16/2010 12:	Thu 6/17/2010 1:	1 day	15	15
Strategic Crime Analysis	Thu 6/17/2010 12:	Fri 6/18/2010 12:	1 day	8	8
VSP Post-Basic	Thu 6/17/2010 12:	Fri 6/18/2010 12:	1 day	7	7
COMPUTER INTERNET CRIMES	Fri 6/18/2010 12:00	Sat 6/19/2010 12:	1 day	26	26
Rutland County Sheriffs Dept Training	Sat 6/19/2010 8:00	Sat 6/19/2010 4:	8 hours	28	28
VSP Post-Basic	Mon 6/21/2010 12:	Wed 6/23/2010	2 days	7	14
WILDERNESS TRACKING	Mon 6/21/2010 12:	Sat 6/26/2010 12:	5 days	4	20
Fraudulent Documents	Mon 6/21/2010 8:00	Mon 6/21/2010 4:	8.5 hour	23	23
Spillman Training	Tue 6/22/2010 12:	Thu 6/24/2010 1:	2 days	8	16
Basic CSI	Tue 6/22/2010 12:	Wed 6/23/2010	1 day	15	15
LIDAR	Tue 6/22/2010 12:	Wed 6/23/2010	1 day	27	27
DMT Certification	Wed 6/23/2010 12:	Sat 6/26/2010 12:	3 days	18	55
VSP Post-Basic	Wed 6/23/2010 12:	Thu 6/24/2010 1:	1 day	7	7
EUDL / START Training Planning Meeting	Wed 6/23/2010 1:00	Wed 6/23/2010 2:	1.5 hour	6	6
VSP - MDT Computer Training	Thu 6/24/2010 12:	Fri 6/25/2010 12:	1 day	7	7
SPIN Training hosted by FUSION Ctr.	Thu 6/24/2010 12:	Fri 6/25/2010 12:	1 day	5	5
VSP Post Basic	Fri 6/25/2010 12:00	Sat 6/26/2010 12:	1 day	7	7
American Legion Cadet Program	Sun 6/27/2010 12:00	Sat 7/3/2010 12:	6 days	22	132
DMT Certification	Mon 6/28/2010 12:	Wed 6/30/2010	2 days	17	34
BRC	Mon 6/28/2010 12:	Thu 7/1/2010 12:	3 days	9	9
VT Sheriff's Association Meeting	Wed 6/30/2010 9:00	Wed 6/30/2010 3:	6 hours	12	12
VFST VT Yankee	Tue 6/29/10	Wed 6/30/10	2 days	13	26
K-9 Inservice	Tue 6/1/10	Wed 6/30/10	30 days	26	26
		<b>June Total</b>		<b>634</b>	<b>1362</b>
		April		874	1944
		May		655	1378
		June		<u>634</u>	<u>1362</u>
				2163	4684

Average Students Per Day	<b>4684 students/81 training days=57.8 AVERAGE STUDENTS PER D</b>				
	57.8	Apr-June 2010			
Average Students Per Day	46.3	Jan-Mar 2010			
	60.3	Oct-Dec. 2009			
	56.8	July-Sept 2009			
	68.97	Apr-Jun 2009			
	48.15	Jan-Mar 2009			
	71.76	Oct-Dec 2008			
	63.6	July-Sept. 2008			
	64.8	April-June 2008			