

State of Vermont
Criminal Justice Training Council
Vermont Police Academy
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Office of Executive Director

Vermont Criminal Justice Training Council

Special Meeting Minutes

January 27, 2009

10:00 AM

Vermont Police Academy – Pittsford, VT

Present: Captain Todd Shepard, VT Police Association (Chair); Maj. Dave LeCours, Proxy for F&W (Wayne Laroche); Sheriff Steve Benard, VT. Sheriff's Assoc., Vice-Chair; Director Glen Button, Proxy for Commissioner Bonnie Rutledge, DMV; S.A. Keith Flynn, Dept of State's Attorneys; Captain Raymond Keefe, proxy for (Commissioner Tom Tremblay), DPS; and, Chief Paul Duquette, proxy for Chief Tony Bossi, VT Chief's of Police Assoc.(appearing by phone).

Absent: SSgt. Gary Genova, VT Troopers' Foundation; Commissioner Andy Pallito, DOC. Attorney General William Sorrell; Pietro Lynn, Public Member; Naomi Smith, Public Member.

Also present: Executive Director R.J. Elrick

1. Call to Order

Captain Shepard, Chair called meeting to order at 10:16 AM.

2. Approval of Minutes of December 30th, 2008 meeting.

Motion by Director Button and second by Maj. LeCours to approve the minutes of the December 30, 2008 regular Council meeting as presented. Motion passed.

3. Budget Reports

- **FY09-** Director Elrick reported that with spending being closely scrutinized and one round of rescission complete, the Council is still on target to complete the year in the black.
- **FY10-** The budget proposal for FY-2010 has been submitted and includes the potential elimination of our Domestic Violence Trainer position and one other staff position. Despite the increase in general fund allocation, the increases in costs will require this measure. There is a chance that the DV Trainer position will survive as funding is already earmarked on the Victim's Fund side and the position already exists and is filled. Survival for this position now rests in the hands of the



Legislature. There are many other cuts to operational aspects of the Council and it will be a very tight year as currently projected.

- **Facility projects update / Capital Budget**

Governor's recommend for capital construction includes \$2M for firing range improvements. BGS currently looking at range improvements and/or a blend of range improvements and perhaps an indoor range component (i.e. "road range" or equivalent).

4. Old Business

- Northfield Training Records Audit:

Chair Shepard briefed Council on the findings of the Attorney General in the matter of Northfield Police Department and Chief Jeffrey Shaw. Discussion began around the burden of proof required, the focus and origin of the investigation, and the training and information provided to agency heads on their requirements. There was discussion about certification vs. recertification, the issue of fraud and neglect. A review of past correspondence from Northfield PD and Chief Shaw shows that Chief Shaw is clearly familiar with the waiver process as indicated by his request for a waiver for an officer in February of 2007. Clarification was provided to the Council regarding the training specifically not completed and the years involved.

Motion by Director Button, seconded by Captain Keefe, that in accordance with Rule 20, Section 3 and/or 5 of the Criminal Justice Training Council, Chief Jeffrey Shaw of the Northfield Police Department, for failure to accurately and timely submit training records for himself and his department, be decertified. Further, that Chief Shaw receive notice as per Rule 20 as to the Council's decision and also as to his hearing rights as set forth in that same rule. Motion passed unanimously.

5. New Business

- Waiver Requests

Director Elrick reviewed the following requests for waivers of Council rules which required attention prior to the next regular meeting. These requests were not reviewed by the Waiver Committee due to timing:

Rule 8:

Chad Bassette, Berlin PD – request by Chief Wolfe to extend the six-month rule from 01/01/09 through 02/01/09 for Officer Bassette who is working full-time since July 1, 2008 and is scheduled to attend the 87th Basic starting February 1, 2009. Motion by Director Button and second by Maj. LeCours to approve the waiver as requested. Motion **PASSED**.

Dustin Abell, St. Albans City PD – request by Chief Taylor to extend the six-month rule through the beginning of the 88th Basic Class for Full-Time Officer

(scheduled for August of 2009). Chief Taylor requested the extension, citing staffing shortages (hardship) and the inability of the candidate to pass the physical fitness testing at this time. Motion by Maj. LeCours and second by Sheriff Benard to DENY the waiver as requested. Motion passed to **DENY**.

Rule 13:

Jeffrey L. Shaw, Northfield PD – motion by Director Button and second by Sheriff Benard to continue to table waiver request until next meeting. Motion passed to **TABLE**.

Chad J. Bassette, Northfield PD – motion by Director Button and second by Sheriff Benard to continue to table waiver request until next meeting. Motion passed to **TABLE**.

Stephen D. Clark, Northfield PD – motion by Director Button and second by Sheriff Benard to continue to table waiver request until next meeting. Motion passed to **TABLE**.

6. New Business

Motion to adjourn by Sheriff Benard and seconded by Director Button. Meeting adjourned at 11:47 AM.

Respectfully submitted,

R. J. Elrick
Executive Director

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Special Meeting Agenda

January 27, 2009
10:00 AM
Vermont Police Academy – Pittsford, VT

1. Call to Order
2. Approval of minutes of December 30, 2008 Council meeting.
3. Budget Reports
 - FY09 Budget Status
 - FY10 Budget Update
 - Capital budget
4. Old Business
 - Northfield PD Training Audit – Update
5. Executive Session
 - Pending civil litigation – update (if needed)

In accordance with Vermont's Open Meeting Law, a copy of this agenda has been forwarded to the office of the Secretary of Administration.

